

**Velva City Commission Meeting**  
**REGULAR SESSION FEB 19, 2018 7:00PM**

Velva City Commission meeting was called to order at 7:03pm by Acting President Tom Foley. Pledge recited. In attendance; Tom Foley, Ben Zietz, Dave Keller, Jen Soli, Heather King, Kerry Wyche, Jim Wilson, Mary Liz Davis, Karla Harmel, Heather Tudor, Ivan Canevello, Cindy Shattuck, Ron Nagle, Kelly Jemtrud, Tim Moulton, John Swedlund, John G. Johnson, Lori Klimpel, Emma Keller and Alan Walter.

City attorney Jim Wilson explained the commission reorganized the board and Foley's title is now Acting President. If Cindy Shattuck was to be appointed, it would be to the vacant seat of President. Commission discussed how to proceed and decided to keep the board "as is" with four commissioners. Motion Soli/Keller to rescind motion from the 1/15/2018 meeting to appoint Shattuck as a commissioner. Roll call, all yes.

Motion Soli/Zietz to approve the meeting minutes from 1/25/2018, 1/24/2018, 12/21/2018 and a correction on 1/15/2018. All ayes.

**COMMUNICATIONS/CITY COMPLAINTS**

Discussed complaint by Scott Blotter over minutes not being in paper at a timely manner.

John Swedlund and John G. Johnson asked the commission for permission to change the point of diversion of a water pump for the golf course. Motion Keller/Zietz to approve pending signed easements from landowners.

**PAYROLL & BILLS**

Motion Keller/Zietz to add attorney bill to current agenda. All ayes.

Motion Keller/Zietz to approve the bills in their entirety. All ayes.

Vendor Name	Check Amount
1ST DISTRICT HEALTH UNIT	88.00
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	1,085.00
AE2S Nexus	10,000.00
AE2S Nexus	2,318.96
AFLAC	1,184.43
B&G Electric	425.00
BAG LLC	38.38
BDS (VALLI)	311.74
BLUE CROSS/BLUE SHIELD OF ND	9,311.98
CIRCLE SANITATION	5,808.75
FARMERS UNION OIL COMPANY	722.21
GAFFANEYS OF MINOT	345.81
GOOSENECK IMPLEMENT	117.50
GRAVEL PRODUCTS INC	1,317.71
HAWKINS INC	2,474.83
HOME OF ECONOMY INC	49.99
KELLY JEMTRUD	105.66
MCHENRY COUNTY RECORDER	7.00
MENARDS	134.04
METERING & TECHNOLOGY SOULUTIONS	143.78

MOUSE RIVER OIL COMPANY INC	850.10
NAPA AUTO PARTS	11.36
ND DEPARTMENT OF HEALTH	16.48
ND LEAGUE OF CITIES	10.00
ND SEW. PUMP & LIFT STATION SV	1,667.50
NORTHERN TIER CC	687.81
ONE CALL CONCEPTS, INC.	6.00
OTTERTAIL POWER	9,328.20
RON NAGLE	1,153.89
RURAL FINANCE DEVELOPMENT CORP	5,279.10
SRT	506.61
SWANSTON EQUIPMENT	294.11
TC SPECIALTIES	124.50
VELVA DRUG COMPANY	20.12
VELVA FRESH FOODS	3.89
VERIZON	107.40
WALMART COMMUNITY/GEMB	64.50
WILSON LAW FIRM	5,291.50

## **REPORTS OF OFFICERS**

Cemetery Commissioner Soli thanked Jemtrud for clearing snow in order for two graves could be dug.

## **ATTORNEYS REPORT**

Wilson talked with Loberg attorney; they wanted an update on access points to land they want to develop. Wilson explained city must provide a road for any land-locked parcels. Commission discussed leaving the developing of land in old business.

Discussed Welo property donation. Motion Zietz/Keller to accept Welo property donation from the county. All ayes.

Wilson explained that since the Women's Club does work to benefit the city, it would be fine to wave the fee for renting City Hall.

## **CITY AUDITOR**

H. King said the 2013 audit is expected be finished in March.

Discussed a credit card for King from North Star Community Credit Union with a \$6000.00 limit. Motion Soli/Zietz to approve.

Roll call Soli, Zietz and Foley-yes. Keller-no.

Karla Harmel from AE2S Nexus talked about organizing the budget, coding and visiting once a month to work with King.

## **BUILDING PERMITS**

### **GAMING**

### **POLICE**

## **Alan Walter**

Discussed matters pertaining to dike certification and cost of state highway 52 project. Since the dike certification book was done in 2013, it now needs to be updated. Cost is \$12,000.00. Decided to wait until next meeting to make a decision on report.

City portion of highway 52 project is \$16,732.42. Motion Keller/Zietz to approve for acting President Foley to sign agreement for project. Roll Call – All ayes.

Around the March 21<sup>st</sup> FEMA and the State will be at McHenry Co. to go over maps that need to be prepared.

**PUBLIC WORKS/ENGINEERING**

**Kelly's Report**

Ordered new pump to replace old spring reservoir pump that went down.

**OLD BUSINESS**

Motion Soli/Zietz to accept Pam Jemtrud cleaning contract as is for 2018. Roll call Foley, Zietz, Soli –yes.  
Keller –no.

**NEW BUSINESS**

**ADJOURNMENT**

Meeting adjourned at 9:19pm.

**Tom Foley**  
**Acting President**

**Heather King**  
**Auditor**