

Velva Regular Commission Meeting

April 13, 2020

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Roll Call was done by Soli, Commissioners: President Jennifer Soli (speaker phone), Tom Foley (speaker phone), Dave Keller (speaker phone), Ben Zietz and Mary Liz Davis (speaker phone). Also in attendance: Alan Walter, Kelly Jemtrud, Ron Nagle and Jenny Johns. Guests including: Heather Tudor and Luke Hollenbeck (both speaker phone).

MINUTES

Motion by Foley/Davis to approve the minutes from the March 16 City Commission meeting, March 19, 21, 27, April 9 special meeting minutes. Foley amended motion to include two changes. Davis seconded. Roll Call: All-Aye. Motion carried.

PAYROLL & BILLS

Motion by Davis/Zietz to approve the bills to be paid in the amount of \$67,797.35 and Payroll for \$28,547.82. Roll Call: All-Aye. Motion carried.

CITY OF VELVA, ND

Check Register for Peoples State Bank

Period	Check #	Vendor Name	Check Amount	Date Issued
4/20	34440	ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	\$ 2,577.50	04/14/20
4/20	34441	ACME TOOLS	\$ 486.33	04/14/20
4/20	34442	BAG LLC	\$ 147.42	04/14/20
4/20	34443	BDS (VALLI)	\$ 104.85	04/14/20
4/20	34444	Chemistry Lab	\$ 55.63	04/14/20
4/20	34445	CIRCLE SANITATION	\$ 5,918.00	04/14/20
4/20	34446	Ferguson Waterworks #2516	\$ 18,000.00	04/14/20
4/20	34447	FIRST DISTRICT HEALTH UNIT	\$ 50.00	04/14/20
4/20	34448	GRAVEL PRODUCTS INC	\$ 979.77	04/14/20
4/20	34449	HACH COMPANY	\$ 280.44	04/14/20
4/20	34450	HAWKINS INC	\$ 2,588.62	04/14/20
4/20	34451	HOME OF ECONOMY INC	\$ 27.93	04/14/20
4/20	34452	LARSCO, INC.	\$ 558.50	04/14/20
4/20	34453	LEO WALTER	\$ 20.00	04/14/20
4/20	34454	MCGEE HANKLA BACKES PC	\$ 1,762.50	04/14/20
4/20	34455	MCHENRY COUNTY AUDITOR	\$ 20,325.00	04/14/20
4/20	34456	MENARDS	\$ 15.95	04/14/20
4/20	34457	MOUSE RIVER OIL COMPANY INC	\$ 810.15	04/14/20
4/20	34458	North Star Community CU- VISA	\$ 1.30	04/14/20

4/20	34459	ONE CALL CONCEPTS, INC.	\$	04/14/20
			1.20	
4/20	34460	OTTERTAIL POWER	\$	04/14/20
			3,762.91	
4/20	34461	PAMELA JEMTRUD (2-months)	\$	04/14/20
			900.00	
4/20	34462	SOLLID SURVEYING	\$	04/14/20
			1,000.00	
4/20	34463	SWANSTON EQUIPMENT	\$	04/14/20
			1,147.22	
4/20	34464	VELVA DRUG COMPANY	\$	04/14/20
			25.73	
4/20	34465	VELVA FRESH FOODS	\$	04/14/20
			11.97	
4/20	34466	VELVA PUBLIC LIBRARY	\$	04/14/20
			4,428.77	
4/20	34467	VELVA TOWNSHIP	\$	04/14/20
			304.38	
4/20	-99737	VERENDRYE ELECTRIC COOP INC	\$	04/14/20
			1,333.34	
4/20	34468	VERIZON	\$	04/14/20
			171.94	
			\$	
		TOTAL:	67,797.35	

POLICE REPORT

The Police Report was discussed. Davis asked Foley if there was any follow-up on a more descriptive report. Soli would like a member of the sheriff's department at every regular meeting when possible.

NEW BUSINESS

The liquor license ordinance was discussed. Soli asked if anyone was interested in adding "growler sales" to the current ordinance. Foley explained the background for bringing up this topic. Davis stated that growlers are mainly used for craft beer or breweries. Soli does not wish to add growlers to the ordinance at this time. Keller and Davis agreed. Zietz would like to address the topic again in the future, but agrees that now is not a good time to address it.

Johns included an information sheet from McHenry County Emergency Response regarding COVID-19. Davis would like this information on Facebook and the website for Velva residents. Soli asked for handouts to be printed off for local stores.

OLD BUSINESS

Discussion ensued regarding an initiative petition that was submitted at the last meeting pertaining to an ordinance change which would "allow fowl within city limits." A poll was done for Velva residents with results showing 76% against the ordinance change. Keller/Foley made a motion to decline the proposed ordinance change request. Roll Call: All-Aye. Motion Carried.

ENGINEERING

Walter gave an update on the postponed Highway 41 bridge meeting. He stated they have not set a date, however, the Souris River Joint Board is looking into alternative access during the bridge construction.

Walter had a handout for the commissioners on a Capital Improvement Plan for Velva. The plan will be discussed at the next meeting.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Soli has been doing weekly McHenry County emergency planning teleconferences. Also, Soli has been doing frequent webinars to keep up to date on the current situation.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that PW Walter's state water certification test was postponed indefinitely. Zietz would like to amend the previous agreement they had with Walter to give him his \$1 raise since the postponement was out of his control. Zietz/Keller made a motion to give Leo Walter a \$1 raise, effective April 1st, with the understanding that he will take the next available test. Roll Call: All-Aye.

Street Commissioner: Davis stated that the frost coming out of the ground has wreaked havoc on city streets. PW Jemtrud has a call in to Circle Sanitation to try to keep their truck as far away from the curb as they can get. Jemtrud and Alan Walter will assess city streets and get cost estimates for repair. Jemtrud stated that he has been street sweeping for the past three weeks when possible.

Cemetery Commissioner: Keller had no cemetery business to discuss. Keller stated that with the current economy, costs may be down for street patching and repairs.

Police Commissioner: Foley stated that there has been more police coverage lately. He has also been in contact with the City Attorney regarding the Police Contract.

AUDITOR

Johns gave an update on the water meter project. The Cellular collector has been delivered and will be installed as soon as Ferguson employees are allowed to travel again.

Johns stated that three nominating petitions were turned in for the City Commission which she certified to the County, along with two Park Board petitions. The election will be held "vote by mail" on June 9th, 2020.

Johns stated that the North Star Credit Union is donating funds for use towards Velva residents struggling during this pandemic. Johns stated that there have been calls from Velva residents wanting to donate funds for use towards Velva residents struggling during this pandemic as well. A public "thank-you" to both of these generous parties.

Discussion ensued on city hall flooring replacement.

Johns stated that Velva is out of the Census tournament, however, we still need everyone to get counted.

ADDITIONS:

There was a demolition permit submitted on Monday morning. Commission agreed to wait until Planning & Zoning has a chance to look at it at the next meeting. There was also a zoning application from McHenry County that was submitted for commission review.

BUILDING INSPECTOR/ASSESSOR

Nagle gave an update on the tax equalization meeting held on April 9th. Nagle also gave more description on the demolition permit that was submitted.

PUBLIC WORKS

Jemtrud discussed his plans to replace some street signs in town that are showing some wear. Jemtrud and Johns will put together an estimate for the next meeting.

COMPLAINTS

There was one complaint letter submitted to the city office this past month. Wyche sent out a letter and follow-up will be done this week.

GAMING

ADDITIONS

ADJOURNMENT

Soli adjourned the meeting at 7:50 pm.

Next Commission Meeting will be Monday, April 27 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

*****Minutes are subject to amendment and approval*****

Jennifer Soli
Commission President

Jenny Johns
Auditor