

Velva Regular Commission Meeting

April 27, 2020

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:01pm by Commission President Jennifer Soli. Roll Call was done by Soli, Commissioners: President Jennifer Soli (Zoom), Dave Keller, Ben Zietz and Mary Liz Davis (Zoom). Also in attendance: Alan Walter, Emma Lavachek (Zoom), Kelly Jemtrud, Ron Nagle and Jenny Johns. Guests including: Heather Tudor, Tyler Oliver, Tom Pearson and Kim Hollenbeck (all Zoom) and Cindy Shattuck.

MINUTES

Motion by Keller/Zietz to approve the minutes from the April 13 City Commission meeting. Roll Call: All-Aye. Motion carried.

PAYROLL & BILLS

Motion by Davis/Zietz to approve the bills to be paid in the amount of \$17,994.37 and Payroll for \$13,006.62. Roll Call: All-Aye. Motion carried.

CITY OF VELVA, ND

Check Register for Peoples State Bank

Period	Check #	Vendor Name	Check Amount	Date Issued
4/20	34482	ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	\$ 1,131.46	04/28/20
4/20	34483	CORE & MAIN	\$ 19.97	04/28/20
4/20	34484	HAWKINS INC	\$ 1,125.11	04/28/20
4/20	34485	Jennifer Johns	\$ 32.20	04/28/20
4/20	34486	SOURIS BASIN PLANNING COUNCIL	\$ 300.00	04/28/20
4/20	34487	SOURIS RIVER JOINT WATER RESOURCES BOARD	\$ 15,000.00	04/28/20
4/20	34488	SRT	\$ 385.63	04/28/20

Total:

\$17,994.37

POLICE REPORT

No Police report.

NEW BUSINESS

No new business.

OLD BUSINESS

No old business.

ENGINEERING

Alan Walter submitted a street repair proposal to be sent out for bids. Walter will make one revision to the proposal and Johns will send out for bids. (Tom Foley entered the meeting at 7:06pm via Zoom). Davis/Zietz made a motion to send proposal out for bids after revision is made. Roll Call: All-Aye. Motion Carried.

Walter stated the MDU line that is to be installed close to Velva is currently on hold. Soli asked Walter to have a MDU representative at an upcoming meeting to discuss the options for Velva residents.

Emma Lavachek discussed the Capital Improvement Plan she submitted at the last meeting. Discussion ensued on Prairie Dog monies being currently unavailable to ND cities due to the COVID-19 pandemic. Walter will send email for conference call about this issue. Discussion ensued on replacing/repairing only the Goldade lift station for now. Lavachek will have a cost sheet for the next meeting.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Soli asked for a motion to approve the 2nd reading of the Emergency Resolution. Davis/Foley made a motion to approve. Zietz discussed a few things he would like removed. Roll Call: Davis-aye; Foley-aye; Zietz-no; Keller-no; Soli-yes. Motion carried.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that Jemtrud is having reprogramming done at the water plant.

Street Commissioner: Davis stated that the streets are not looking any better. Discussion ensued on purchasing a paint striper for curb painting this spring/summer. The Sheriff's Department cannot enforce parking violations if NO PARKING areas are not designated.

Cemetery Commissioner: Keller stated that the cemetery looks very good. Soli asked if there were any flowers to cleanup. Jemtrud stated that they have been removed already.

Police Commissioner: Foley stated that he has been in contact with the City Attorney regarding the Police Contract. Foley also asked to amend his vote to NO on the Emergency Resolution. Thus the motion to approve was not approved 2-3. Johns was asked to make changes and send to attorney's office for review.

AUDITOR

Johns gave an update on the budget for 2020's year to date numbers being right on track.

Johns stated the meeting days in May will be the 11th and 26th due to Memorial Day.

BUILDING INSPECTOR/ASSESSOR

Nagle addressed one demolition permit and three building permits that were submitted. A demolition permit from Dollar General was recommended to be approved by the Planning Commission. Three building permits from: Dollar General, Barry Grindberg, and Laurence Anderson were recommended for approval by the Planning Commission. Nagle discussed the Velva School plat that was submitted by Sollid. Nagle stated Norm Sollid met with the school's superintendent to discuss boundary lines. The Planning Commission recommended to approve the plat as presented.

Davis/Foley made a motion to approve the Dollar General demolition permit. Discussion ensued. Roll Call: Davis-yes; Foley-yes; Zietz-yes; Keller-no; Soli-yes. Motion Carried.

Foley/Davis made a motion to approve the building permit submitted by Dollar General. Roll Call: Foley-yes; Davis-yes; Zietz-yes; Keller-no; Soli-yes. Motion Carried.

Keller/Davis made a motion to approve Plats 951, 952 and 953 as presented. Roll Call: All-Aye. Motion Carried.

Zietz/Foley made a motion to have the attorney draft a 99-year lease for the Velva School. Roll Call: All-Aye.

Zietz/Foley made a motion to approve the Grindberg building permit. Roll Call: All-Aye. Motion Carried.

Davis/Zietz made a motion to approve the Anderson building permit. Roll Call: All-Aye. Motion Carried.

PUBLIC WORKS

Jemtrud discussed his plans to replace some street signs in town that are showing some wear. Jemtrud presented estimates for materials. Discussion ensued on pricing, brackets and the number of signs to replace. Keller/Davis made a motion to spend up to \$4,300 on the street sign replacement project. Roll Call: All-Aye.

Discussion ensued on the seasonal PW employee that was budgeted for. A hiring committee of Foley, Zietz and Jemtrud was set up.

Jemtrud will be flushing water lines May 5-7 from 9am to 4pm.

COMPLAINTS

No complaints.

GAMING

ADDITIONS

ADJOURNMENT

Soli adjourned the meeting at 8:06 pm.

Next Commission Meeting will be Monday, May 11 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

*****Minutes are subject to amendment and approval*****

Jennifer Soli
Commission President

Jenny Johns
Auditor