

**Velva City Commission Meeting  
Monday, May 13, 2019 7:00pm**

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Tom Foley(speakerphone), Dave Keller, Ben Zietz and Mary Liz Davis. Also in attendance, Heather King, Kelly Jemtrud, Emma Keller, Alan Walter.

**MINUTES**

Motion Davis/Keller to approve the minutes from 04/22/19 (Planning and Commission). All ayes.  
Motion carried.

**PAYROLL & BILLS**

Motion Foley/Davis to approve the bills in their entirety. Some discussion. All ayes. Motion carried.

Vendor Name	Check Amount
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	1675.00
ACME TOOLS	99.42
AFLAC	779.86
AUTO VALUE MINOT	26.97
BAG LLC	65.36
BDS (VALLI)	224.76
CIRCLE CONTROL SYSTEMS	4177.50
CIRCLE SANITATION	6093.00
CORE & MAIN	49.84
GOOSENECK IMPLEMENT	47.20
HOME OF ECONOMY INC	112.80
JIM'S WELDING INC	110.00
KELLER PAVING INC	16770.00
KEMPER CONSTRUCTION COMPANY	2780.00
MCGEE HANKLA BACKES PC	33.00
MENARDS	79.60
MOUSE RIVER OIL COMPANY INC	471.70
ND DEPARTMENT OF HEALTH	16.48
ND SEW. PUMP & LIFT STATION SV	940.78
North Star Community CU- VISA	636.05
ONE CALL CONCEPTS, INC.	14.40
RON NAGLE	47.56
TC SPECIALTIES	37.25
TEAM LAB CHEMICAL CORP	2871.50
TRACTOR SUPPLY CREDIT PLAN	79.99
VELVA COMMUNITY DEV. CORP	7510.69
VELVA DRUG COMPANY	8.40
VELVA FRESH FOODS	69.70
VELVA PUBLIC LIBRARY	6800.90

**POLICE REPORT**

Dave mentioned they have been out tagging doors for delinquent property taxes.

## **GUESTS**

Request from Clint Hudkins to transfer the Finishline liquor license for a rodeo on August 17, 2019. Motion Keller/Davis to transfer the liquor license to the rodeo grounds. Some discussion on the rates for the local rate for liquor license. Keller believes it was raised within the past couple of years. Heather and Kerry to research. All ayes. Motion carried.

## **NEW BUSINESS**

Velva Fire Department request for funds from Fire Department Equipment Reserve fund to pay for hoses. Motion Keller/Davis to pay \$4,130.00 to the Fire Department so they can buy their hoses.

Circle Sanitation was here to discuss our contract. They will take nearly everything (no appliances) at the curb.

Elizabeth Colby was here from Velva Community Improvement Committee to get approval to put planters on Main St to make it more aesthetically pleasing. Motion Davis/Foley that the Velva Community Improvement Committee goes forward with the planters on Main St. All ayes. Motion carried.

Discussion on weed spraying for dike and the streets. Mike Heisler to bring in bid for next meeting on price to spray the dike. Dave Keller might get a 4-wheeler and the city can use it to spray weeds on streets. Citizens are responsible for weeds in their own yard.

## **OLD BUSINESS**

Police Contract Town Hall Meetings to be scheduled. Tom Foley will work with the office to schedule some meetings.

## **REPORTS OF THE PRESIDENT**

Soli talked about the Employee Handbook update.

## **REPORTS OF OFFICERS**

Street Commissioner: Kelly Jemtrud will bring quotes to the next meeting for cost of patching. It was mentioned the path that the trucks took for the Velva Park Bridge project will be fixed by the contractor.

Discussion was held to get Public Works a Laptop. Heather will research and get some quotes.

Cemetery Commissioner: The cemetery is looking good, with very little weeds so far. Mike Heisler had sprayed in the fall last year.

## **AUDITOR REPORT**

Karla Harmel from AE2S will be here on May 28<sup>th</sup> for a Finance Committee meeting and for the commission meeting to give us an update.

## **BUILDING INSPECTOR/ASSESSOR**

## **ENGINEERING**

The Velva Park Bridge project is expected to be completed in mid-July.

Alan and Emma will meet with Kelly to get started with the Capital Improvement Plan within the next few weeks.

A meeting will be set up on the future to meet on starting a new and improved Website.

#### **GAMING**

Velva Fire Department – Gaming authorization sites for Pioneer, Mint Bar, Finishline, Lariat, and Velva Drug. Motion Keller/Davis to approve all sites for gaming for both electronic and paper. All ayes.

Motion carried.

#### **PUBLIC WORKS**

#### **COMPLAINTS**

#### **BUILDING PERMITS**

Motion Zietz/Keller to approve Robby Brown to join the building/planning committee. All ayes. Motion carried.

The Planning Committee approved one demo permit and two building permits. Ralph Volson: Demo Fertilizer Plant; Tudi Henderson: New Deck and Remove Old Fence; James Witt: Fence. Motion Davis/Foley to approve all three permits. All Ayes. Motion Carried.

#### **FYI**

Next Commission Meeting will be Tuesday, May 28 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

#### **ADJOURNMENT**

Meeting adjourned by President Jennifer Soli at 8:41pm.

**Minutes are subject to amendment and approval.**

**Jennifer Soli**  
**Commission President**

**Heather King**  
**Auditor**