

**Velva City Commission Meeting
Tuesday, May 28, 2019 7:00pm**

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Tom Foley(speakerphone), Dave Keller, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Kelly Jemtrud, Ron Nagle and Emma Keller.

MINUTES

Motion Foley/Davis to approve the minutes from 05/13/19 (Planning and Commission). All ayes. Motion carried.

PAYROLL & BILLS

Motion Zietz/Davis to approve the bills in their entirety. Lengthy discussion on weed spraying and chemicals used to spray. All ayes. Motion carried.

| Vendor Name | Check Amount |
|-------------------------------|--------------|
| 1ST DISTRICT HEALTH UNIT | 50.00 |
| ACME TOOLS | 67.75 |
| BLUE CROSS/BLUE SHIELD OF ND | 4412.77 |
| CIRCLE SANITATION | 6093.00 |
| DAKOTA AGRONOMY PARTNERS | 18.00 |
| DAKOTA FLUID POWER INC | 41.17 |
| HAWKINS INC | 1955.52 |
| KEVINS PLUMBING & HEATING | 190.00 |
| North Star Community CU- VISA | 685.99 |
| OTTERTAIL POWER | 3294.11 |
| PAM JEMTRUD | 450.00 |
| SRT | 364.36 |
| VELVA PUBLIC LIBRARY | 1052.35 |
| VERIZON | 161.01 |

POLICE REPORT

GUESTS

NEW BUSINESS

Mike Heisler will present the Commission an estimate for spraying the dike next meeting.

OLD BUSINESS

Discussion on liquor license transfer rates. Soli requested to check the old minutes (years '16 & '17) for an updated rate.

Discussion on laptop prices for K. Jemtrud and L. Walter. Motion Foley/Zietz to approve spending up to \$1000.00 for a laptop. All ayes. Motion carried.

Discussion on finding a company to update/create a new website. M. Davis declined Municode's offer to build a website for the city, siting the price was too high. Other companies discussed. No decision reached, will discuss next meeting.

Discussion on the progress of Velva's Employee Personnel Handbook. Soli, Zietz, King and Wyche will meet on June 5 to work on handbook.

REPORTS OF THE PRESIDENT

REPORTS OF OFFICERS

Finance Commissioner: The Finance Committee will meet on June 12 with Karla Harmel from AE2S.

Water Commissioner: Ben Zietz informed the Commission that a new floor jack is needed for the shop. Motion Zietz/Foley to spend \$500.00 on a new floor jack. All ayes. Motion carried.

Street Commissioner: Bechtold Paving and Keller Paving proposals discussed.

Cemetery Commissioner: Dave Keller offered to help mow the cemetery.

Police Commissioner: Town Hall scheduled for June 17 and July 15 at 7:00pm at City Hall to discuss Police contract.

AUDITOR REPORT

HDR Engineering will be boring for the 41 Bridge around June 10. 2014 & 2015 audits should be finished in September.

BUILDING INSPECTOR/ASSESSOR

ENGINEERING

Engineers, Walter and Keller met with K. Jemtrud about the CIP plan on 5/28/19. Motion Zietz/Davis to approve spending \$5000.00 on a Capital Improvement Plan (CIP). All ayes. Motion carried.

GAMING

PUBLIC WORKS

Motion Davis/Zietz for Kelly Jemtrud to contact Reich once a year to blade Truax Ave., Third Street, Tree Dump road and Lee's road. All ayes. Motion carried.

COMPLAINTS

BUILDING PERMITS

Motion Zietz/Foley to approve building permit for Derek Anderson's lawn shed. All ayes. Motion carried.

FYI

Next Commission Meeting will be Monday, June 10 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

ADJOURNMENT

Meeting adjourned by President Jennifer Soli at 8:56pm.

Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Heather King
Auditor