

**Velva City Commission Meeting  
Monday, June 10, 2019 7:00pm**

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Tom Foley(speakerphone), Dave Keller, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Kelly Jemtrud, Ron Nagle, Alan Walter and Emma Keller.

**MINUTES**

Motion Keller/Davis to approve the minutes from 05/28/19 (Planning and Commission). All ayes.  
Motion carried.

**PAYROLL & BILLS**

Motion Davis/Zietz to approve the bills in their entirety. All ayes. Motion carried.

| <b>Vendor Name</b>                | <b>Check Amount</b> |
|-----------------------------------|---------------------|
| ACKERMAN-ESTVOLD ENGINEERING & MN | 1990.00             |
| BAG LLC                           | 396.72              |
| CIRCLE CONTROL SYSTEMS            | 1628.75             |
| DAKOTA AGRONOMY PARTNERS          | 72.00               |
| HOME OF ECONOMY INC               | 93.62               |
| HR COLLABORATIVE                  | 50.00               |
| MARY LIZ DAVIS                    | 22.04               |
| MCGEE HANKLA BACKES PC            | 474.00              |
| MOUSE RIVER OIL COMPANY INC       | 572.48              |
| Municode                          | 2360.00             |
| ND DEPARTMENT OF HEALTH           | 21.19               |
| ONE CALL CONCEPTS, INC.           | 27.05               |
| OTTERTAIL POWER                   | 3114.08             |
| TC SPECIALTIES                    | 37.25               |

**POLICE REPORT**

**GUESTS**

**NEW BUSINESS**

Discussion on temporary transfer of liquor license for the Lariat to the Rodeo grounds. Motion Zietz/Davis to approve the three transfers of the Lariat liquor license. All ayes. Motion carried.  
Joyce Anderson informed the Commission about Velva's Brave the Shave Color Fun Run in September of this year.

**OLD BUSINESS**

Mike Heisler presented his estimate to spray dike for \$1080.00. Heisler would also spray other noxious weeds in City right-of-way or where designated. Motion Keller/Davis to accept Mike Heisler's estimate to spray dike and surrounding areas. All ayes.  
Commissioner Mary Liz Davis discussed website options.  
Discussion on street paving and patching of potholes. Discussion on Keller Paving doing the work on the roads.

**REPORTS OF THE PRESIDENT**

Soli talked about the Employee Handbook meeting.

**REPORTS OF OFFICERS**

Finance Commissioner: The Finance Committee will meet with Karla Harmel on June 12.

Water Commissioner: Zietz mentioned the lagoon needs to be dredged either this year or next and to get a plan ready.

Police Commissioner: Town Hall scheduled for June 17 and July 15 at 7:00pm at City Hall to discuss Police contract.

#### **AUDITOR REPORT**

#### **BUILDING INSPECTOR/ASSESSOR**

Ron Nagle informed the Commission that he is working on the Building Permits.

#### **ENGINEERING**

Alan Walter informed the Commission that concrete was replaced at the toe drain. Waterline under the bridge will be installed this week. Park Bridge: Decking will be installed this week and then touch up paint on the bridge. Pavement should be finished before the Fourth of July. The bayou filling: The bayou was dug out, dirt was spread and trees will be planted. Walter updated the Commission of Velva's CIP plan. Plans for the two lift stations will be brought to the Commission to look over soon. Soli asked Walter asked if a walking path could be added to the new bridge. Walter will look into it. Walter presented a pay estimate from DL Barkie concerning the dirt removal and recommended not to pay it for two weeks because the project was not completed.

#### **GAMING**

Motion Keller/Davis to approve gaming site authorization for the Velva Legion. All ayes. Motion carried.

#### **PUBLIC WORKS**

#### **COMPLAINTS**

Five complaints discussed. One letter sent. Others contacted by phone. Lengthy discussion on Velva's cat problem.

Motion Davis/Zietz to send certified letters to property owner who is harboring an aggressive cat and has a decrepit fence that needs to be replaced or removed, plus possible lead-based paint chips that fall from owners building into neighbors yard. All ayes. Motion carried.

#### **BUILDING PERMITS**

Motion Zietz/Davis to approve demo permit for Velva Park softball field bathrooms. All ayes. Motion carried.

Motion Keller/Zietz to approve new construction of shower/bathhouse at the softball fields. All ayes. Motion carried.

#### **FYI**

Next Commission Meeting will be Monday, June 24 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

#### **ADJOURNMENT**

Meeting adjourned by President Jennifer Soli at 8:32pm.

**Minutes are subject to amendment and approval.**

**Jennifer Soli**  
**Commission President**

**Heather King**  
**Auditor**