

**Velva City Commission Meeting
Monday, July 23, 2018 7:00pm**

Velva City Commission meeting called to order at 7:05pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Dave Keller, Tom Foley, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Heather King, Jim Wilson, Heather Tudor, Emma Keller, Alan Walter, Suzy Lee, Ivan Canevello, Kelly Jemtrud, Allan Meckle, Harry Bergstad, Laurie Klimpel and Tom Krumwiede.

MINUTES

Motion Foley/Davis to approve the minutes from 7/9/18 pending correction. No discussion. All ayes.

PAYROLL & BILLS

Motion Zietz/Davis to approve the bills in their entirety. Motion rescinded. Discussion of McHenry Co. Treasurer bill concerning the siren. Decided ½ will come out of the Fire Reserve and ½ the City will pay. Motion Keller/Davis to approve the bills. All ayes. Passed.

Vendor Name	Check Amount
ACME TOOLS	459.34
ACME TOOLS	104.26
B&G Electric	11112.93
BLUE CROSS/BLUE SHIELD OF ND	3865.33
CIRCLE CONTROL SYSTEMS	2913.75
CIRCLE SANITATION	6149.00
FARMERS UNION OIL COMPANY	90.00
FIRST DISTRICT HEALTH UNIT	44.00
HAWKINS INC	1739.39
KEVINS PLUMBING & HEATING	232.38
MCHENRY COUNTY AUDITOR	4389.48
MOUSE RIVER OIL COMPANY INC	817.43
North Star Community CU- VISA	11.91
OTTERTAIL POWER	3936.56
PAM JEMTRUD	450.00
PEOPLES STATE BANK	19823.89
SENSAPHONE WIRELESS SERVICE RENEWAL	480.00
TEAM LAB CHEMICAL CORP	4488.00
VELVA FRESH FOODS	13.68
VERIZON	160.84

GUESTS

Alan Meckle, Community Service Coordinator for McHenry Co., spoke about community service workers in the area and asked the City for a donation to the program. Commission decided to table the decision until next meeting.

Tom Krumwiede explained to the Commission the three different weed chemicals that are available to the City at no cost. Discussion on who to hire to do the spraying, how much chemical the City needs and where to spray. Motion Zietz/Keller to hire Mike Heisler to do the weed spraying. All ayes. Passed.

NEW BUSINESS

Mike Heisler spoke about concern of a drone flying over the Velva pool. The drone is distracting the lifeguards. Jim Wilson said he would research drones in city limits and look into writing an ordinance on

the issue. Discussion held on the 3.37-acre lot a developer is interested in purchasing. The developer is only interested in purchasing 1.25-acres of the 3.37 parcel and said they would rather have the land put up for bids instead of going through the VCDC. Commission would like a survey done on property. Motion to have a survey completed on 3.37-acre property Foley/Zietz. Ayes: Soli, Zietz, Davis, Foley. No: Keller.

OLD BUSINESS

Discussion on the 2019 Police Contract and the enforcing of Velva's ordinances. Keller mentioned hiring an ordinance enforcer for the City. Commission would like to talk with the Sheriff about the contract before making a decision.

Jim Wilson updated the Commission on the Loberg property. Discussion of access to Loberg property. Wilson said the Attorney General is in favor of giving an opinion and the AG opinion will go out this week. He also stated the Loberg's attorney was in favor of an opinion from the AG as well.

REPORTS OF THE PRESIDENT

Air Conditioning bid discussed. Commission decided to table their decision until next meeting. Soli mentioned that she has been talking with Ron Nagle about the building inspector position. The preliminary budget is due August 10 and the budget meeting is tentatively scheduled for Aug. 7.

REPORTS OF OFFICERS

Finance, Cemetery and Police Commissioners-no report. Water Commissioner: Heather King told the Commission that she is in the process of writing a claim to the insurance company about the water pump that possibly was damaged by lightning. Street Commissioner: Discussion held on the sidewalk repair bid from Brandon Keller. Motion Keller/Zietz to accept B. Keller's bid. All ayes. Motion passed. Commission looked at bids from Bechtold Paving and Keller Paving to patch the streets. Keller mentioned that patching the streets is only a temporary fix and that the Commission needs to look into fixing Velva's streets in its entirety. Davis, Jemtrud and Keller decided they would take inventory on the streets and prioritize what needs to be done first.

ATTORNEY

Jim Wilson explained to the Commission that he has surpassed the 14hr contract rate for the month and will use his discretion on what is necessary and what is not necessary to work on until the end of the month. Wilson read the second reading of Ordinance, Sec. 3-102, Regular Meetings. All ayes. Passed. Wilson read the second reading of Ordinance, Sec. 4-102, Terms of Elected Officers. All ayes. Passed.

AUDITOR REPORT

Heather King stated that the ACH worked this month and she is hoping to get more people signed up. Karla Harmel from AE2S will be in the office to help with the budget.

ENGINEERING

Alan Walter stated he is still waiting on the CORE permit. Toe drain on dike will be cleaned, repaired and reseeded. Walter stated the estimate of the street repair he gave at the beginning of the year could have possibly changed. He will look into it and get back to the Commission.

GAMING

PUBLIC WORKS

COMPLAINTS

Six letters sent to residents. One letter sent by mistake. Mary Liz Davis called property owner and apologized for the error. Cat nuisance still an issue. Commission tabled issue until next meeting.

BUILDING PERMITS

FYI

Finishline Burgers & Brews asked to transfer their liquor license for a benefit on July 29. Roll Call vote: Foley, Zietz, Soli, Davis-Yes. Keller-No. Motion carries.

Next Commission meeting will be Monday, August 13 at 7:00pm.

ADJOURNMENT

Meeting adjourned by Jennifer Soli at 9:45pm.
Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Heather King
Auditor