

Velva City Commission Meeting
Monday, July 22, 2019 7:00pm

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Tom Foley (speakerphone), Dave Keller and Mary Liz Davis. Also in attendance, Kerry Wyche, Kelly Jemtrud, Ron Nagle, Alan Walter and Emma Keller.

MINUTES

Motion Keller/Foley to approve the minutes from 07/08/19 (Commission) and 07/12/19 and 07/15/19 (Hiring Committee). No discussion. All ayes. Motion carried.

PAYROLL & BILLS

Motion Davis/Zietz to pay bills in their entirety. No discussion. All ayes. Motion carried.

Vendor Name	Check Amount
1ST DISTRICT HEALTH UNIT	50.00
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	2920.00
ACME TOOLS	625.16
AE2S Nexus	9485.33
BAG LLC	307.24
BDS (VALLI)	106.22
BLUE CROSS/BLUE SHIELD OF ND	4412.77
G & P COMMERCIAL SALES	68.67
HAWKINS INC	51.99
MARY LIZ DAVIS	23.20
ND LEAGUE OF CITIES	1316.00
ND SEW. PUMP & LIFT STATION SV	850.00
OTTERTAIL POWER	3388.46
PAM JEMTRUD	450.00
REICH'S ROAD GRADING, LLC	385.00
RON NAGLE	47.56
SENSAPHONE WIRELESS SERVICE RENEWAL	480.00
VERIZON	162.88

POLICE REPORT

GUESTS

Alan Meckle, Heart of America Community Service Coordinator, asked the Commission for a donation to their community service program. Motion Keller/Davis to give \$500.00 to the Heart of America community service program. All ayes. Motion carried.

NEW BUSINESS

Discussion on Police contract for 2020. The City of Velva is on the County agenda for the Tuesday, Aug. 6 meeting at 1:00pm in Towner. All are welcome to attend.

OLD BUSINESS

Mary Liz Davis talked about the new Velva website.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

President Soli introduced Jenny Johns, whom the Hiring Committee recommended the Commission to hire as the new Auditor. Motion Zietz/Foley to hire Jenny Johns at \$22.00 an hour, after 90 days she will receive a \$1.00 raise, plus \$1.00 raise if she completes her Auditor certification within the 90days.

Roll Call vote: Zietz: Yes; Foley: Yes; Davis: Yes; Keller: Yes; Soli: Yes. Motion Carried. Johns stated she could start on July 23.

Discussion on preliminary budget meeting. Date set for August 7 at 7:00pm.

A representative from Farmers Union Elevator/CHS called Pres. Soli and offered to donate or sell a parcel of land next to the railroad tracks. The representative will get back to J. Soli when he knows more details about the parcel transfer.

REPORTS OF OFFICERS

Street Commissioner: Davis mentioned the City should get on the Park Board agenda when the City receives the Park Bridge bill.

Police Commissioner: Foley thanked everyone who attended both Town Hall meetings.

Cemetery Commissioner: Keller had a verbal complaint about the cemetery. Keller will work with Kelly Jemtrud about the complaint.

AUDITOR REPORT

Discussion on late water bills. Commission decided to shut water off to those who have large outstanding water bills until the bill is paid in full.

BUILDING INSPECTOR/ASSESSOR

Ron Nagle spoke about the Planning Committee and the Health Inspector should be coming to Velva soon.

ENGINEERING

The Souris Valley Joint board has an engineer designing the 41 bridge, which will be built in 2021. A Community Development Block Grant (CDGB), which would help pay for a walking path over the bridge, was suggested by Alan Walter. Motion Davis/Keller to authorize Ackerman-Estvold to write the CDGB grant. All ayes. Motion carried.

GAMING

Motion Keller/Foley to approve SVCC Volunteers raffle permit. No discussion. All ayes. Motion carried.

PUBLIC WORKS

Kelly Jemtrud stated the water plant had some issues and a contractor is coming to Velva to find and fix the problem.

COMPLAINTS

BUILDING PERMITS

Motion Zietz/Davis to approve building permits for Donald Hoff (house) and Geoff Hilton (fence). Some discussion on where the house will be located. All ayes. Motion carried.

FYI

Next Commission Meeting will be Monday, August 12 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

Budget meeting at City Hall August 7 at 7:00pm.

ADJOURNMENT

Meeting adjourned by President Jennifer Soli at 8:24pm.

Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Kerry Wyche
Deputy Auditor