

Velva Regular Commission Meeting

August 10, 2020

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Jennifer Barta. The Pledge of Allegiance was recited. Roll Call was done by Barta, Commissioners: President Jennifer Barta, Dave Keller, Ken Kitelinger, MaryLiz Davis and Ben Zietz. Also in attendance: Alan Walter, Emma Lavachek, Jenny Johns, Heather Tudor, Park President, JP Lohnes and County Commissioner, Keith Cederstrom.

MINUTES

Motion by Davis/Kitelinger to approve the minutes from the July 27 meeting. Roll Call: All-Aye. Motion Carried.

PAYROLL & BILLS

Motion by Davis/Zietz to approve the bills to be paid in the amount of \$34,754.81 and Payroll for \$13,310.90. Roll Call: All-Aye. Motion carried.

CITY OF VELVA, ND

Check Register for Peoples State Bank

Period	Check #	Vendor Name	Check Amount	Date Issued
8/20	34686	ACME TOOLS	62.61	08/11/20
8/20	34687	BAG LLC	365.04	08/11/20
8/20	34688	DAKOTA AGRONOMY PARTNERS	387.50	08/11/20
8/20	34689	Ferguson Waterworks #2516	21600.00	08/11/20
8/20	34690	FIRST DISTRICT HEALTH UNIT	50.00	08/11/20
8/20	34691	GOOSENECK IMPLEMENT	2.80	08/11/20
8/20	34692	HOME OF ECONOMY INC	479.00	08/11/20
8/20	34693	MCGEE HANKLA BACKES PC	2722.50	08/11/20
8/20	34694	MOUSE RIVER OIL COMPANY INC	486.67	08/11/20
8/20	34695	ND SEW. PUMP & LIFT STATION SV	850.00	08/11/20
8/20	34696	NDIRF	1967.00	08/11/20
8/20	34697	ONE CALL CONCEPTS, INC.	20.40	08/11/20
8/20	34698	OTTERTAIL POWER	3443.32	08/11/20
8/20	34699	PAMELA JEMTRUD	450.00	08/11/20
8/20	34700	SENSAPHONE WIRELESS SERVICE	480.00	08/11/20
8/20	34701	VELVA PUBLIC LIBRARY	54.63	08/11/20
8/20	-99733	VERENDRYE ELECTRIC COOP INC	1333.34	08/11/20
			34754.81	

GUESTS

Park President, JP Lohnes was in attendance to discuss the mosquito fogging agreement between the park and the city. Keller would like to see if pesticide is available through the county at a discounted cost. Discussion ensued on Park vs. City costs. Kitelinger/Zietz made a motion to table the issue for further review by the park board. Roll Call: All-Aye. Motion Carried.

NEW BUSINESS

No new business to discuss.

OLD BUSINESS

No old business to discuss.

ENGINEER

Walter discussed the meeting for the bridge on Highway 41. Since the public meeting has been cancelled twice, the SRJB will be sending out informational flyers to everyone in town and providing a video for residents on the bridge plans. The flyers will go out within the next 2-weeks. Walter stated that the final tree payment for the park project will be reimbursed at 60% of the cost of the final trees that were recently purchased from Lowes. Walter gave a deadline of September 30 for the remainder of the park bridge's railings to be completed along with the hanging of the plaques.

Lavachek submitted an application for funding up to \$300,000 from CDGA for infrastructure projects. Lavachek stated that Kevin, from Ackerman, was down today to do the environmental study on the Goldade lift station that was approved at the last meeting.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Barta stated that there will be funds available yet for painting and updating city hall. Barta informed the Commissioners that there is correspondence in the packet from the city attorney regarding a letter received from city residents.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that the PW Department has begun installing the new water meters. North Dakota Rural Water Systems Association will be here to assist with additional installations August 18-20; city representatives will be needed during this time to volunteer. Johns encouraged residents to get signed up so we can relieve some stress off of the Public Works Employees. Zietz stated that the sewer jetting is done, sand was found in some of the lines south of the railroad tracks. Zietz stated that the trailer court lift station may need some attention. Zietz scheduled a demonstration from a company out of Fargo for a slope mower; the mower will not work for the levees in Velva. The recent quote given by Swanston equipment was discussed. The machine is a 2018 with 56 hours on it for approximately \$39,000. Johns is to schedule a demo for the commissioners and Public Works Department.

Street Commissioner: Keller asked how much the final paving bill was. This bill has not yet been received, but is estimated to come in \$20,000 under budget. Keller discussed the upcoming street dance and if it is a good idea. Keller stated that he was contacted by Dot's Pretzels regarding training and interviews at city hall. Johns gave mention of an incident that happened last week while Wyche was alone in the office. Keller stated that the Roughrider award should be pursued for Elizabeth Bodine and Eric Sevareid; the Chamber will look into this. Discussion ensued about the building at the corner of Prospect and Highway 41. Zietz will meet with Jemtrud to discuss the removal of the building.

Cemetery Commissioner: Kitelinger stated that there are still some flowers at the gravesites. Kitelinger will talk with the Public Works Department about mowing.

Police Commissioner: Davis stated that there were no representatives from the City of Velva at the County Commission meeting since they were not able to get on the agenda in time. Davis stated that 89.6% of the Velva residents would like to continue the police contract with the County. Davis/Kitelinger made a motion to approve the Contract Police Service Agreement for 2021 for the McHenry County Sheriff's Department. Discussion ensued. Keller would like to know why some cities are not charged and how the rate is established. Roll Call: Davis, Kitelinger, Zietz, Barta – Aye; Keller – Nay. Motion Carried.

AUDITOR

Zietz/Kitelinger made a motion to approve the 2nd reading of Municode chapters 8 and 26. Roll Call: Keller-aye; Kitelinger-aye; Davis-aye; Barta-aye; Zietz-aye. Motion Carried. Discussion on Municode chapters 18, 22, 24 and 30. Keller/Davis made a motion to approve the 1st reading of Municode chapters 18, 22, 24 and 30. Roll Call: Keller-aye; Kitelinger-aye; Davis-aye; Barta-aye; Zietz-aye. Motion Carried. Johns presented a recommendation from the city attorney regarding public events, COVID-19 and liability. Zietz/Davis made a motion, following the recommendation of the city attorney, that the city has no responsibility nor liability at any non-sanctioned city/public event. Roll Call: Keller, Davis, Barta, Zietz – aye; Kitelinger – nay. Motion Carried.

BUILDING INSPECTOR/ASSESSOR

No business to discuss.

PUBLIC WORKS

No business to discuss.

COMPLAINTS

GAMING

ADDITIONS

Additions were previously discussed.

ADJOURNMENT

Barta adjourned the meeting at 8:16 pm.

The next Commission Meeting will be Monday, August 24 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

*****Minutes are subject to amendment and approval*****

Jennifer Barta
Commission President

Jenny Johns
Auditor