

**Velva City Commission Meeting
Monday, August 13, 2018 7:00pm**

Velva City Commission meeting called to order at 7:01pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Dave Keller, Tom Foley, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Heather King, Jim Wilson, Heather Tudor, Emma Keller, Suzy Lee, Ivan Canevello, Roger Dietrich, Kim Hollenbeck, Scott Westman, Trey Skager and Ken Kitelinger.

MINUTES

Motion Foley/Zietz to approve the minutes from 7/9/18, 7/23/18, 8/1/18, 8/7/18. No discussion. All ayes.

PAYROLL & BILLS

Motion Foley/Zietz to approve the bills in their entirety. No discussion. All ayes.

Vendor Name	Check Amount
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	7005.25
AGGREGATE CONSTRUCTION INC	112.50
AMERICAN LEGION POST 39	20.00
B&G Electric	190.00
BAG LLC	583.36
BANK OF NORTH DAKOTA	120587.50
BDS (VALLI)	206.03
BEN ZIETZ	49.05
BLACK MOUNTAIN SOFTWARE	121.00
Brandon Keller	2253.00
CORE & MAIN	678.77
HAWKINS INC	3911.54
K & R CONTRACTING, LLC	3687.50
MCHENRY COUNTY AUDITOR	20325.00
MOUSE RIVER OIL COMPANY INC	607.38
ND DEPARTMENT OF HEALTH	95.62
ND LEAGUE OF CITIES	50.00
ND SEW. PUMP & LIFT STATION SV	850.00
North Star Community CU- VISA	1060.26
ONE CALL CONCEPTS, INC.	41.45
OTTERTAIL POWER	4309.84
SHERWIN-WILLIAMS COMPANY	506.86
SRT	369.92
TC SPECIALTIES	37.25
VELVA FRESH FOODS	106.14
VERENDRYE ELECTRIC COOP INC	71.90

GUESTS

Brent Fischer presented his complaint about the weeds in town. Mary Liz Davis agreed with his complaint and informed him that weed spraying has already begun.

NEW BUSINESS

Discussion on having a tree dump key that only contractors may use after signing the key out at City Hall. Attorney J. Wilson expressed concerns of signing out a key to contractors. Commission decided to talk about at the next meeting. Discussion on increasing the insurance premium for employees. Motion Keller/Davis to table insurance discussion until next meeting. All ayes.

OLD BUSINESS

Discussion on the 2019 Police Contract and the enforcing of Velva's ordinances. Sheriff Trey Skager spoke about what law enforcement can and cannot do when it comes to ordinances. Motion to sign the 2019 Police Contract Zietz/Davis. Roll call vote. Soli, Davis, Zietz, Foley and Keller-Yes. Discussion on donation to Heart of America, Community Service Coordinator, Allen Meckle. Motion Keller/Foley to table until next meeting. All ayes.

REPORTS OF THE PRESIDENT

The Preliminary Budget Meeting was on Aug.7. The final Budget Meeting scheduled for Sept. 19 at 7:00pm at City Hall. Discussion on possibly approving more hours for Karla Harmel at AE2S Nexus.

REPORTS OF OFFICERS

Finance, Cemetery and Police Commissioners-no report. Water Commissioner: Zietz said the city is losing a lot of water and they are trying to find the problem. Soli mentioned the football field now has a meter and Superintendent Dave Schoch has agreed to pay the bill. Street Commissioner: Mary Liz Davis has been working with Tim and Kelly on what streets need repair. Davis also talked about the cost to fix marked spots in Velva. Scott Westman, Oak Valley Lutheran Church, brought information on where they would like to put the new handicap parking. Motion to approve the handicap parking 15ft. from the stop and beyond on their property Keller/Davis. No Discussion. All ayes.

ATTORNEY

Jim Wilson stated he is working on the letter to the Attorney General about the Loberg property and will have it done this week.

AUDITOR REPORT

President Soli spoke for H. King on the issue that McHenry County does not have on record that Velva paid for the City shop in 2013. Discussion on if the shop was paid. Soli said she would do more research on the matter.

ENGINEERING

Emma Keller, Ackerman & Estvold, read a letter aloud for Alan Walter who was not present for the meeting. He wrote about the Velva Glass & Auto issue and stated options on what to do in the matter.

GAMING

Motion to approve Souris Valley Care Center Volunteers raffle permit by Keller/Foley. No discussion. All ayes.

PUBLIC WORKS

COMPLAINTS

Seven letters sent to residents.

BUILDING PERMITS

Discussion of Velva Glass & Auto building permit.

FYI

Next Commission Meeting will be Monday, August 27 at 7:00pm.

Final Budget Approval Meeting will be on Wednesday September 19 at 7:00pm.

ADJOURNMENT

Meeting adjourned by Jennifer Soli at 10:03pm.

Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Heather King
Auditor