

Velva Regular Commission Meeting

August 24, 2020

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Jennifer Barta. The Pledge of Allegiance was recited. Present: President Jennifer Barta, Dave Keller, Ken Kitelinger, Mary Liz Davis and Ben Zietz. Also in attendance: Alan Walter, Emma Lavachek, Heather Tudor, Ron Nagle, Kelly Jemtrud and Jenny Johns.

MINUTES

Motion by Davis/Zietz to approve the minutes from the August 10 & 17 meetings. Roll Call: All-Aye. Motion carried.

PAYROLL & BILLS

Motion by Zietz/Davis to approve the bills to be paid in the amount of \$103,543.22 and Payroll for \$15,725.03. Roll Call: All-Aye. Motion carried.

CITY OF VELVA, ND

Check Register for Peoples State Bank

| Period | Check # | Vendor Name | Check Amount | Date Issued |
|--------|---------|---------------------------|--------------|-------------|
| 8/20 | 34686 | ACME TOOLS | 62.61 | 08/11/20 |
| 8/20 | 34687 | BAG LLC | 365.04 | 08/11/20 |
| 8/20 | 34688 | DAKOTA AGRONOMY PARTNERS | 387.50 | 08/11/20 |
| 8/20 | 34689 | Ferguson Waterworks #2516 | 21600.00 | 08/11/20 |

GUESTS

No guests present.

NEW BUSINESS

Discussion on 19-Heritage Drive. The property owner would like to donate the lot to the city. The issue was tabled for more discussion with the owner.

OLD BUSINESS

Mosquito fogging was tabled for further review.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Barta stated that the street dance is still on for this weekend.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that the he talked to the DOT/Scott Blotter, and they are holding a tommy-lift for the city to purchase if we are interested. Keller/Kitelinger made a motion to approve the tommy-lift purchase from the DOT for \$100. Roll Call: All-aye; motion carried. Zietz stated that the water meter replacement project was going well. Last week Jemtrud, Walter and the ND Rural Water Systems Association were installing meters, and were able to do over 100 in three days. Thank you to everyone who helped, including Zietz and Barta, in assisting with the installs. Discussion ensued on reaching out to the residents who do not have Facebook. Wyche/Johns to draft an article for the Velva Area Voice. Johns will look into snow birds, and having their meters changed out before they leave for the winter. Zietz stated that the Democratic candidate for Governor will be at the city park on Saturday afternoon.

Street Commissioner: Keller stated that the streets look better. Keller asked that a letter be sent to the elevator owner for the removal of an unused/disassembled grain bin. Keller asked that a letter be sent to the property owner of: 506 1st Avenue West, for the repair/replacement of the sidewalk.

Cemetery Commissioner: Kitelinger stated that he was unable to stop by the cemetery this week before the meeting, but it looked good last week; Jemtrud said they will be mowing again soon for Labor Day weekend.

Police Commissioner: Davis stated that she emailed McHenry County Sheriff Skager the survey results and he passed it along to his deputies.

AUDITOR

Davis/Kitelinger made a motion to approve the 2nd reading of Municode chapters 18, 22, 24 and 30. Roll Call: Keller-aye; Kitelinger-aye; Davis-aye; Barta-aye; Zietz-aye. Motion Carried. Johns presented three special event permit applications for the upcoming street dance. Davis/Kitelinger made a motion to approve the special event permits for the Lariat, the Finish Line and the Pioneer bars. Roll Call: All-aye; motion carried. Johns is to contact the Mint Bar to inquire about their plan for the street dance. Johns stated that the final budget meeting/public hearing will be held on Monday, September 14 at 7pm.

BUILDING INSPECTOR/ASSESSOR

Nagle stated that he helped with the meter change-outs and it was more time consuming than he assumed.

PUBLIC WORKS

Zietz and Jemtrud discussed the Harper slope mower that was demoed last week. Zietz/Davis made a motion to purchase the Harper slope mower from Swanston Equipment. Discussion ensued. Zietz amended his motion to purchase the Harper slope mower from Swanston Equipment with 75% of the invoice being paid immediately and the remainder to be paid the beginning of January, 2021. Davis seconded. Roll Call: All-aye; motion carried.

ENGINEER

Alan Walter stated that the fabricators out of Minnesota are behind on the placards for the bridge and the project will not be completed until October now. Walter stated that the mailer for the bridge replacement project will be sent out in the near future. Emma Lavachek discussed the submittal of the USDA grant for the Goldade lift station. Discussion ensued regarding the audit for 2014-15 and the timeline for completion.

ADDITIONS

Deputy David Dewanz from the McHenry County Sheriff's Department entered the meeting at 7:35pm. Dewanz briefly discussed the situation at the Lariat on Saturday night and asked that anyone having security cameras living on the east side of Velva please contact the Sheriff's Department. Dewanz stated there will be afternoon school coverage as often as possible.

ADJOURNMENT

Barta adjourned the meeting at 7:56 pm.

The next Commission Meeting will be Monday, September 14 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

*****Minutes are subject to amendment and approval*****

Jennifer Barta
Commission President

Jenny Johns
Auditor