

**Velva City Commission Meeting
Monday, August 27, 2018 7:00pm**

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Dave Keller, Tom Foley, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Heather King, Kelly Jemtrud, Heather Tudor, Emma Keller, Alan Walter, Suzy Lee, Ivan Canevello, Ken Kitelinger, Clint Hudkins, Paul & Laurie Klimpel, Patricia Hudkins, Keith Jones, JP & Jill Lohnes, Claudie & Tony Selzler, Duane Miller, Cindy Shattuck, Randy Hauck, Jamie Gjellstad and Shawn Vedaa, Tracy Krueger.

MINUTES

Motion Foley/Keller to approve the minutes from 8/13/18. All ayes.

PAYROLL & BILLS

Motion Foley/Zietz to approve the bills in their entirety. No discussion. All ayes.

Vendor Name	Check Amount
ACME TOOLS	55.02
AFLAC	607.14
B&G Electric	795.00
CIRCLE CONTROL SYSTEMS	5099.25
CIRCLE SANITATION	6149.00
DESIGNS ON BROADWAY	40.83
FARMERS UNION OIL COMPANY	10.60
FIRST DISTRICT HEALTH UNIT	44.00
G&P COMMERCIAL SALES, L.L.C.	62.28
MARY LIZ DAVIS	23.54
MCHENRY COUNTY AUDITOR	20325.00
ND DEPARTMENT OF HEALTH	70.62
ND DEPARTMENT OF HEALTH	25.00
ONE CALL CONCEPTS, INC.	55.85
PAM JEMTRUD	450.00
RON NAGLE	413.39
SCHOCK'S SAFE & LOCK SERVICE	75.80
SWANSTON EQUIPMENT	235.58
TIM MOULTON	136.43
VERIZON	163.24
WILSON LAW FIRM	3680.00

GUESTS

Randy Hauck, VCDC, requested the second half (\$26,500.00) of the economic development sales tax grant that was used to purchase the old Finishline Burgers & Brews building. Hauck also expressed his concern of the sale of city property to an outside developer. Tracy Krueger and Shawn Vedaa expressed their concern on the impact of their businesses if the developer purchased the land.

Brent Fischer stated his concern over the NDIRF Liability report for Velva.

NEW BUSINESS

Motion to transfer and prorate the Farmers Union Oil liquor license to Enerbase. Keller/Davis. No discussion. All Ayes.

OLD BUSINESS

Discussion of a Tree Dump Key. Kelly Jemtrud said he and Tim Moulton would work with contractors if they need the tree dump open after hours.

Discussion on increasing the insurance premiums for city employees. Motion Zietz/Keller to increase the annual premiums to \$13,500.00. No further discussion. All Ayes.

Motion to donate \$500.00 to Heart of America-Community Service Coordinator, Alan Meckle. Keller/Foley. All Ayes.

Discussion of vehicles parked in the DOT Right of Way at Finishline Burgers and Brews. Owner Clint Hudkins talked about his parking problem and suggested to move the Stop Sign at the corner forward to help with the view of traffic on Highway 52. Alan Walter said he would talk with Jim Redding (DOT) about moving the stop sign and give a report next meeting. Soli asked Hudkins to not park in the two spots of concern until they hear from Alan Walter and the DOT.

REPORTS OF THE PRESIDENT

Soli visited with Trey Skager about the police contract and enforcing ordinances.

REPORTS OF OFFICERS

Finance, Cemetery and Police Commissioners-no report. Water Commissioner: Zietz stated there have been issues with the water plant. K. Jemtrud explained a pipe blew from a reclaim pump. Street Commissioner: Motion Davis/Foley to fix streets that were damaged due to water main breaks with a cap of \$15,000.00. All Ayes.

ATTORNEY

President Soli spoke for Jim Wilson who was on vacation. Soli read aloud his letter he sent via e-mail. Discussion of the new contract with Wilson as the City Attorney.

AUDITOR REPORT

ENGINEERING

Alan Walter talked about the Klimpel property and informed the Commission that the new garage is on state owned land that was purchased in 1945. Walter stated that he looked into parking at Happy Cones and Treats and diagonal parking on the south side would work. DL Barkie will be doing dike work next week. He talked to the Corps of Engineers and they said they would sign the 408 permit for the causeway in the park in the next few weeks. The Corps will be in Velva on September 20 for an inspection of the dike. Walter talked about different grants and loans that could help the city with repairing the streets.

GAMING

PUBLIC WORKS

K. Jemtrud presented the Commission with bids for water jetting.

COMPLAINTS

Two letters sent.

BUILDING PERMITS

Discussion of Velva Glass & Auto building permit. It was suggested the City should write to Jim Redding, DOT, about what steps they should take in this matter.

FYI

Next Commission Meeting will be Monday, September 10 at 7:00pm.

Final Budget Approval Meeting will be on Wednesday September 19 at 7:00pm.

OPENING OF BIDS

One bid from Mike Mantle with the Rupe Helmer Group was submitted to purchase approximately 1.37 acres from the City of Velva. Motion Keller/Davis to reject bid from Rupe Helmer group. Roll Call vote: Yes-Zietz, Foley, Davis, Keller, Soli Motion passed.

ADJOURNMENT

Meeting adjourned by Jennifer Soli at 9:59pm.

Minutes are subject to amendment and approval.

**Jennifer Soli
Commission President**

**Heather King
Auditor**