

Velva Regular Commission Meeting

September 14, 2020

7:00pm

Velva City Hall

Velva City Commission/Final Budget Hearing called to order at 7:00 pm by Commission President Jennifer Barta. The Pledge of Allegiance was recited. President Barta did the roll call: Jenny Johns – Auditor; Kelly Jemtrud – Public Works Director; Ron Nagle – Assessor; Ben Zietz – Water/Sewer Commissioner; Mary Liz Davis – Police Commissioner; Dave Keller – Street Commissioner; Ken Kitelinger – Cemetery Commissioner; Alan Walter and Emma Lavachek – Ackerman Estvold Engineering. County Commissioner, Keith Cederstrom and Velva Area Voice, Heather Tudor were also in attendance.

Barta asked if anyone had any changes to the Final budget for 2021. Davis/Zietz made a motion to approve the Final 2021 Budget as presented. Roll Call: All- Aye, motion carried.

MINUTES

Motion by Keller/Davis to approve the minutes from the August 24 and 26 meetings. Roll Call: All-Aye, motion carried.

PAYROLL & BILLS

Motion by Davis/Zietz to approve the bills to be paid in the amount of \$43,957.31 and Payroll for \$15,705.77. Roll Call: All-Aye, motion carried.

CITY OF VELVA, ND

Check Register for Peoples State Bank

Period	Check #	Vendor Name	Check Amount	Date Issued
9/20	-99732	VERENDRYE ELECTRIC COOP INC	\$ 1,333.34	09/15/20
9/20	34733	POSTMASTER	\$ 1,000.00	09/02/20
9/20	34745	ACKERMAN-ESTVOLD	\$ 4,548.75	09/15/20
9/20	34746	ACME TOOLS	\$ 412.66	09/15/20
9/20	34747	BAG LLC	\$ 204.36	09/15/20
9/20	34748	BDS (VALLI)	\$ 100.00	09/15/20
9/20	34749	BLACK MOUNTAIN SOFTWARE	\$ 14.00	09/15/20
9/20	34750	BUSY TIMES CONSTRUCTION LLC	\$ 400.00	09/15/20
9/20	34751	DAKOTA AGRONOMY PARTNERS	\$ 140.00	09/15/20
9/20	34752	DOMAIN LISTINGS	\$ 228.00	09/15/20
9/20	34753	FIRST DISTRICT HEALTH UNIT	\$ 50.00	09/15/20
9/20	34754	GUSTAFSON SEPTIC SERVICE INC	\$ 720.00	09/15/20
9/20	34755	HOME OF ECONOMY INC	\$ 60.74	09/15/20
9/20	34756	MCGEE HANKLA BACKES PC	\$ 630.00	09/15/20
9/20	34757	MCHENRY COUNTY AUDITOR	\$ 20,325.00	09/15/20
9/20	34758	MOUSE RIVER OIL COMPANY INC	\$ 273.94	09/15/20

9/20	34759	North Star Community CU- VISA	\$ 1,125.80	09/15/20
9/20	34760	ONE CALL CONCEPTS, INC.	\$ 6.00	09/15/20
9/20	34761	OTTERTAIL POWER	\$ 3,557.90	09/15/20
9/20	34762	PAMELA JEMTRUD	\$ 450.00	09/15/20
9/20	34763	SRT	\$ 371.46	09/15/20
9/20	34764	TC SPECIALTIES	\$ 49.25	09/15/20
9/20	34765	VELVA COMMUNITY DEV. CORP	\$ 8,249.49	09/15/20
9/20	34766	VELVA DRUG COMPANY	\$ 16.67	09/15/20
9/20	34767	VELVA FRESH FOODS	\$ 38.53	09/15/20
9/20	34768	VELVA PUBLIC LIBRARY	\$ 651.42	09/15/20

GUESTS

No guests present.

NEW BUSINESS

The topic of parking behind Finish Line Burgers was tabled until September 28, due to a scheduling conflict.

OLD BUSINESS

Discussion on 19-Heritage Drive. The property owner would like to donate the lot to the city. Keller/Zietz made a motion to accept the donation of property located at 19-Heritage Drive. Roll Call: Zietz – no; Davis – no; Keller – yes; Kitelinger – yes; Barta – no, motion failed.

ENGINEER

Alan Walter stated that the city was denied funding for the walking path to the golf course. Walter stated that the city was awarded the CDBG grant that was applied for by Lavachek. Lavachek listed some stipulations to the funding, including the need for a public hearing. Lavachek stated that we could receive additional funds from the USDA grant once the 2014/15 audits are received. Johns stated she contacted Jill at Brady Martz and they are on track to be completed by the end of September. The Goldade lift station was discussed. Zietz and Jemtrud will contact the school to address the excess grease that is negatively affecting the sewer lines to the lift station. Commission concurred to hold the public hearing for the CDBG grant at 6:30pm, prior to the October 19 regular commission meeting.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Barta stated that she would like to call a meeting with the Velva School and City Commission to discuss the pending land lease agreement. School Board President Dean and Vice President Selzler were in attendance. School Board representatives and City Commissioners concurred to hold a meeting Wednesday, September 23 at 7:00pm inside city hall.

Barta also presented the Main Street Summit virtual webinar that is available to all commissioners. Anyone wanting to be signed up, to please contact Johns.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that he had nothing to report aside from the ongoing water meter installation project. Jemtrud and Leo Walter will be plugging away at them as time allows. Johns/Wyche will be contacting snow birds to have meters changed out ASAP.

Street Commissioner: Keller had nothing to report.

Cemetery Commissioner: Kitelinger had nothing to report.

Police Commissioner: Davis had nothing to report. Deputy Dewanz was in attendance to discuss parking issues. Dewanz asked that letters went out to property owners with trees blocking stop sign visibility. Barta also

mentioned that the radar signs that were received through the grant she submitted to the Velva Fire Department will be installed within the next two weeks.

AUDITOR

Johns gave an update on the check from McHenry County for the CARES Act funding received to help reimburse counties and cities for law enforcement first responder payroll costs. The city's first reimbursement check for the months of March – July was for \$30,533.81. Another check will be issued for August – September.

BUILDING INSPECTOR/ASSESSOR

Nagle had nothing to report.

PUBLIC WORKS

Jemtrud had nothing to report.

ADDITIONS

No additions.

EXECUTIVE SESSION

Barta read the authority to go into executive session: The final item on tonight's agenda is consultation with the City Attorneys regarding Morse v. City of Velva, Olsons, Froshaugs and Lohneses, U.S. District Court Case No: 1:19-CV-00247. Under N.D.C.C. §44-04-17.1, §44-04-19.1 and §44-04-19.2, the City Commission may consult with its Attorney regarding these matters in an executive session that is closed to the public. Barta asked for a motion to continue. Kitelinger stated "I move that the City Commission consult with its attorneys in executive session under N.D.C.C. §44-04-17.1, §44-04-19.1 and §44-04-19.2 to receive and discuss advice regarding the Morse v. City of Velva, Olsons, Froshaugs and Lohneses litigation." Zietz seconded. Roll Call by Johns: Zietz-aye; Barta-aye; Davis-aye; Keller-aye; Kitelinger-aye, motion carried. Barta stated "The motion has passed and under N.D.C.C. §44-04-17.1, §44-04-19.1 and §44-04-19.2 the City Commission may consult with, receive and discuss the attorney's advice regarding Morse v. City of Velva, et al. Any members of the public who are attending today's meeting are now asked to leave the room. We anticipate adjourning the executive session, and reconvening the open portion of the meeting, at approximately 8:05 p.m." Let the record show that the executive session began at 7:50pm and was attended by Jennifer Barta, Ken Kitelinger, Dave Keller, Mary Liz Davis, Ben Zietz, Ron Nagle, Jenny Johns, Aften Grant and Bryan VanGrinsven via speakerphone.

Discussion ensued. Barta adjourned the executive session at 8:18pm. Barta asked for any members of the public to return to the meeting.

ADJOURNMENT

As there was no other business to discuss, Barta adjourned the meeting at 8:19 pm.

The next Commission Meeting will be Monday, September 28 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

*****Minutes are subject to amendment and approval*****

Jennifer Barta
Commission President

Jenny Johns
Auditor