

Velva Regular Commission Meeting

September 28, 2020

7:00pm

Velva City Hall

Velva City Commission Meeting called to order at 7:00 pm by Commission President Jennifer Barta. The Pledge of Allegiance was recited. Present: Jenny Johns – Auditor; Kelly Jemtrud – Public Works Director; Ron Nagle – Assessor; Ben Zietz – Water/Sewer Commissioner; Mary Liz Davis – Police Commissioner; Dave Keller – Street Commissioner; Ken Kitelinger – Cemetery Commissioner; Emma Lavachek – Ackerman Estvold Engineering. Velva Area Voice, Heather Tudor, and Clint and Patricia Hudkins were also in attendance.

MINUTES

Motion by Keller/Kitelinger to approve the minutes from the September 14 meeting. Roll Call: All-Aye, motion carried.

PAYROLL & BILLS

Motion by Zietz/Davis to approve the bills to be paid in the amount of \$47,103.31 and Payroll for \$13,069.45. Roll Call: All-Aye, motion carried.

CITY OF VELVA, ND				
Check Register for Peoples State Bank				
Period	Check #	Vendor Name	Check Amount	Date Issued
9/20	34780	ACKERMAN-ESTVOLD ENGINEERING	\$ 4,147.50	09/29/20
9/20	34781	ACME TOOLS	\$ 129.00	09/29/20
9/20	34783	Chemistry Lab	\$ 614.38	09/29/20
9/20	34784	CIRCLE SANITATION	\$ 6,292.25	09/29/20
9/20	34786	HAWKINS INC	\$ 3,209.58	09/29/20
9/20	34787	IHRV INSURANCE INC-TOWNER	\$ 29.00	09/29/20
9/20	34788	MAIN ELECTRIC CONSTRUCTION INC	\$ 22,965.23	09/29/20
9/20	34789	MCHENRY COUNTY AUDITOR	\$ 603.10	09/29/20
9/20	34790	MENARDS	\$ 37.25	09/29/20
9/20	34791	North Star Community CU- VISA	\$ 833.62	09/29/20
9/20	34792	ROUGH RIDER INDUSTRIES	\$ 73.00	09/29/20
9/20	34793	STARION BOND SERVICES	\$ 3,890.00	09/29/20
9/20	34794	TEAM LAB CHEMICAL CORP	\$ 4,070.00	09/29/20
9/20	34795	VERIZON	\$ 209.40	09/29/20
Total:			\$ 47,103.31	

GUESTS

No guests present.

NEW BUSINESS

Parking behind Finish Line Burgers was discussed.

The sales tax committee met on September 24 to review a grant request that was approved by the VCDC. The request was made by Bronzed Sunless tanning as Kristen Bechtold would like to install an air ventilation system for her business. The sales tax committee voted to approve the request. Davis/Zietz made a motion to approve the use of VCDC sales tax money for the grant request of \$2,000. Roll Call: All-aye. Motion carried.

OLD BUSINESS

No old business to discuss.

ENGINEER

Lavachek stated that she had nothing to discuss. Davis asked for an update regarding the Highway 41 bridge project. Davis stated that the park bridge will be 100 years old next year, and she was approached by a resident to celebrate the anniversary.

REPORTS OF THE PRESIDENT/FINANCE COMMISSIONER

Barta stated that Davis and herself have been attending the virtual NDLC convention. Barta discussed parking on 1st Street W in front of the Fire and City halls. Davis/Zietz made a motion to install “Emergency and Authorized Vehicles only” and “Reserved Parking for Fire and City Hall Patrons.” Discussion ensued on parking in front of the Star City Learning Center. Johns is to contact the owner to discuss the issue. Roll Call: All-aye. Motion carried.

REPORTS OF OFFICERS

Water Commissioner: Zietz stated that he and Johns went to the Velva School to discuss grease traps/pits. Discussion ensued.

Street Commissioner: Keller had nothing to report.

Cemetery Commissioner: Kitelinger had nothing to report.

Police Commissioner: Davis and Barta asked that support was shown to the McHenry County Sheriff’s Department whenever and however possible.

AUDITOR

Johns gave an update on the water meter replacement project. Wyche has found several homes that have continuous flow through their water meters, either from a running toilet or outside spigot/sprinkler leaking. Wyche has been contacting home owners as soon as an issue is detected. The Public Works department is working hard to get meters installed along with their other duties. Johns gave an audit update, stating years 2014 and 2015 will be done this week. 2014 will be an official completion and 2015 will be an opinion disclaimer.

BUILDING INSPECTOR/ASSESSOR

Nagle had nothing to report.

PUBLIC WORKS

Johns stated that the Public Works Department has located a pickup for sale in Minot that they think will work for their department. Johns discussed funding for the vehicle. Zietz/Davis made a motion to purchase the vehicle for the PW department using Cemetery and CARES funding. Roll Call: All-aye. Motion carried. Keller asked about the fire trucks that sit on city property. Discussion ensued on placing the Ford pickup and possibly a fire truck up for bids.

ADDITIONS

Davis asked if the Chamber could store their water wagon in the city shop during the winter. The Commissioners and Jemtrud concurred to approve the storage.

ADJOURNMENT

As there was no other business to discuss, Barta adjourned the meeting at 8:13 pm.

The next Commission Meeting will be Monday, October 19 at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a meeting.

****Minutes are subject to amendment and approval****

Jennifer Barta
Commission President

Jenny Johns
Auditor