

Velva City Commission Meeting
Monday, November 19, 2018 7:00pm

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Dave Keller, Tom Foley, Ben Zietz and Mary Liz Davis. Also in attendance, Kerry Wyche, Kelly Jemtrud, Ron Nagle, Heather Tudor, Emma Keller, Alan Walter, Laurie Klimpel, Ken Kitelinger, Ivan Canevello, JP Lohnes, Ladonna Finnicum, Patricia Hudkins, and Karla Harmel.

MINUTES

Motion Foley/Davis to approve the minutes from 10/15/18. All ayes. Motion carried.

PAYROLL & BILLS

Vendor Name	Check Amount
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	1000.00
AFLAC	612.82
BDS (VALLI)	100.00
BEN ZIETZ	65.40
KEVINS PLUMBING & HEATING	824.20
MAIN ELECTRIC CONSTRUCTION INC	312.80
GOOSENECK IMPLEMENT	725.18
PAM JEMTRUD	450.00
1ST DISTRICT HEALTH UNIT	44.00
AE2S Nexus	4672.52
BAG LLC	234.56
BLUE CROSS/BLUE SHIELD OF ND	5976.63
BRAD CHRISTENSON	32.01
CIRCLE SANITATION	6093.00
DAVID WEIDLER	277.66
ENERBASE COOPERATIVE RESOURCES	345.00
GRAVEL PRODUCTS INC	1240.03
GUY HATELSTAD	6.70
HAWKINS INC	889.50
Heather King	53.41
JIM ABLE	439.07
KRISTEN PETERSON	1344.07
LARRY SANDY	277.66
LARSCO, INC.	438.00
LINDA MILLER	571.18
MARK JOHNSON	271.71
MARK RYLANDER	43.11
MCGEE HANKLA BACKES PC	1588.50
MENARDS	11.95
MICHAEL SHULER	219.54
MINOT AREA CHAMBER OF COMMERCE	310.00
MOURE EQUIPMENT	64.15
MOUSE RIVER OIL COMPANY INC	379.64
ND DEPARTMENT OF HEALTH	32.96
ND LEAGUE OF CITIES	1335.00

NORTHERN TIER CC	255.97
ONE CALL CONCEPTS, INC.	269.00
OTTERTAIL POWER	4365.84
ROBERT WEIGEL	169.64
RON NAGLE	106.70
SCOTT STEFFEN	1017.84
SOME PROPERTIES, LLP	1341.44
TC SPECIALTIES	37.25
TREVOR ANDERSON	53.54
VELVA DRUG COMPANY	24.30
VELVA FRESH FOODS	64.66

Motion Davis/Zietz to approve the bills and payroll in their entirety. All ayes. Motion carried.

GUESTS

LaDonna Finnicum, VAC, asked the Commission for approval to wrap rope lights on 8 light poles on Main Street for the holidays. Motion Zietz/Foley to approve the VAC to put rope lights on 8 poles. All ayes. Motion carried.

Motion Davis/Foley to approve the City moving forward submitting the CDBG application to the state. All ayes. Motion carried.

Ivan Canevello addressed the Commission with his complaint on snow removal around his property last December and wanted to make sure it does not happen this year.

NEW BUSINESS

OLD BUSINESS

Discussion on Municode contract. Motion Davis/Foley to hire Municode for recodification of ordinances for the contract amount of \$9,450.00. Some discussion. Roll Call Vote: Foley-Yes; Zietz-Yes; Davis-Yes; Soli-Yes; Keller-No. Motion Carried.

REPORTS OF THE PRESIDENT

Karla Harmel, AE2S, gave a report on Velva's finances. Harmel stated the City is doing well by staying well below the budget.

REPORTS OF OFFICERS

Finance Commissioner: Soli stated Mark Johnson asked if the Commission would consider switching insurance agents. Commission decided to table until the next meeting.

Water Commissioner: Discussion on the need to purchase a new hand held meter reader for water billing.

Street Commissioner: Keller paving patched water break spots in town and Heritage Drive.

AUDITOR REPORT

Park bridge approval bid from Industrial Builders, Inc. discussed. Motion Keller/Davis to approve the bid from IBI and the cost (\$18,830.10) of paving streets at the end of the bridges.

BUILDING INSPECTOR/ASSESSOR

Discussed Dakota Agronomy building permit for fertilizer bins. Permit approved by Building Committee.

ENGINEERING

Alan Walter presented a water billing evaluation on water rates in Velva and surrounding cities. His evaluation showed Velva had one of the lowest rates in the area and suggested the City raise rates to cover water costs. Walter stated the City should raise the base water rate from \$13.00 to \$15.00. Motion Zietz/Davis to raise water rates from \$13.00 to \$15.00 starting January 1, 2019. Roll Call Vote: Foley-Yes; Zietz-Yes; Davis-Yes; Soli-Yes; Keller-Yes. Motion Carried.

Walter discussed with the Commission that the City needs to pay the \$44,284.39 SRJB bill. Motion Keller/Foley to write a payment plan letter to SRJB for \$5,000.00 a year. All ayes. Motion carried.

GAMING

Motion Keller/Foley to approve Velva Wildlife Club raffle permit. All ayes. Motion Carried.

PUBLIC WORKS

COMPLAINTS

One letter sent for junked autos and debris in yard.

BUILDING PERMITS

Dot's Pretzels revised building permit approved.

Motion Zietz/Davis to approve Dakota Agronomy Partners building permit for fertilizer bins. No discussion. All ayes.

FYI

Next Commission Meeting will be Monday, December 17, at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a Monday meeting.

ADJOURNMENT

Meeting adjourned by President Jennifer Soli at 9:01pm.

Minutes are subject to amendment and approval.

Jennifer Soli
Commission President

Heather King
Auditor