

Velva City Commission Meeting
Monday, December 17, 2018 7:00pm

Velva City Commission meeting called to order at 7:00pm by Commission President Jennifer Soli. Pledge recited. In attendance: Commissioners: Jennifer Soli, Dave Keller, Tom Foley (speakerphone), Ben Zietz and Mary Liz Davis. Also in attendance, Heather King, Kelly Jemtrud, Ron Nagle, Emma Keller, Alan Walter, Laurie Klimpel, Ken Kitelinger, Mike Heisler.

MINUTES

Motion Foley/Davis to approve the minutes from 11/19/18, 12/4/18, 12/12/18. All ayes. Motion carried.

PAYROLL & BILLS

Motion Zietz/Foley to approve the bills and payroll in their entirety. All ayes. Motion carried.

Vendor Name	Check Amount
ACKERMAN-ESTVOLD ENGINEERING & MNGMNT CO	5552.50
AE2S Nexus	3152.52
AFLAC	1169.79
AGGREGATE CONSTRUCTION INC	337.50
BDS (VALLI)	100.00
BLACK MOUNTAIN SOFTWARE	14566.00
BLUE CROSS/BLUE SHIELD OF ND	4412.77
CIRCLE SANITATION	6093.00
DAKOTA FLUID POWER INC	400.29
DESIGNS ON BROADWAY	565.31
GRAVEL PRODUCTS INC	662.74
HAGA KOMMER	2400.00
HAWKINS INC	1686.37
Heather King	23.98
HOME OF ECONOMY INC	35.94
K & R CONTRACTING, LLC	2350.00
MAIN ELECTRIC CONSTRUCTION INC	588.72
MARY LIZ DAVIS	109.00
MCGEE HANKLA BACKES PC	3298.00
MENARDS	48.41
MOUSE RIVER OIL COMPANY INC	630.99
NAPA AUTO PARTS	11.99
ND DEPARTMENT OF HEALTH	16.48
NORTH DAKOTA WATER USERS ASSO	100.00
North Star Community CU- VISA	680.20
NORTHERN TIER CC	2.16
ONE CALL CONCEPTS, INC.	90.00
OTTERTAIL POWER	4272.37
PAM JEMTRUD	450.00
SRT	369.51

TC SPECIALTIES	37.25
VELVA COMMUNITY DEV. CORP	8529.15
VELVA DRUG COMPANY	2.80
VELVA FIRE DEPARTMENT	29816.85
VELVA PUBLIC LIBRARY	711.66
VERIZON	161.13

GUESTS

Mike Heisler gave the city the yearly fund report from the Fire Department. The Fire Department had 51 calls in total in 2018 (both city & rural).

NEW BUSINESS

Motion Keller/Davis to renew Pam Jemtrud’s janitorial contract at \$450.00 per month. All ayes. Motion carried.

OLD BUSINESS

REPORTS OF THE PRESIDENT

Reported Finance Committee meeting information.

REPORTS OF OFFICERS

Water Commissioner: Jemtrud and Zietz will continue to look in to updating the hand held meter reader.

AUDITOR REPORT

Motion Zietz/Davis to write-off 2017 and prior NSF checks for the water bills due to problems collecting. All ayes. Motion carried.

Discussed the possibility of changing the office hours of City Hall.

BUILDING INSPECTOR/ASSESSOR

Ron Nagle discussed the land owned by Curt Feist that part of the levy is on. Keller/Zietz motioned to offer Curt Feist \$7,000.00 for that strip of land. Roll call vote: Zietz-Yes; Foley-Yes; Keller-Yes; Davis-Yes; Soli-Yes. Motion carried.

ENGINEERING

Alan Walter talked about the access to the Loberg property so the City can give direction to their attorney’s. Motion Zietz/Foley to allow Alan and Emma to talk to the township in regards to opening that section line. All ayes. Motion carried.

Alan Walter talked about the Clean Water State Revolving Loan Fund applications they submitted for both water and sewer. One is for the master lift and a lift station, the other is for 3 blocks of sewer line. If approved, then we can move forward to get grants for these projects.

GAMING

PUBLIC WORKS

COMPLAINTS

BUILDING PERMITS

FYI

Next Commission Meeting will be Monday, January 21, at 7:00pm.

If you would like to be on the agenda in the future, the deadline is Thursday at noon before a Monday meeting.

ADJOURNMENT

Meeting adjourned by President Jennifer Soli at 8:35pm.

Minutes are subject to amendment and approval.

**Jennifer Soli
Commission President**

**Heather King
Auditor**