

Commission Meeting

February 13, 2012

City of Velva

Commission Meeting:

Regular Commission session meeting began at 8:00pm with the following commission present: Ken Fox, Paul Thomas, Tom Bodine, Scott Blotter and JD Larson. Others in attendance: Nathan Chilson, Alan Estvold, Ivan Canevello, Kelly Jemtrud, Marie Roller, Carol Bickler, Dawn Lakoduk James McMullen, Cindy Shattuck, Tim Bourdeau, and Harry Bergstad. Terry Peterson and Lance Selzler joined the meeting at 8:40pm. Deputy James Mann and Deputy Farrington joined the meeting at 9:15pm.

Previous Minutes: Motion Thomas/Larson to approve January 23, 2012 minutes, carried.

Briefing: Tom Bodine/Fire Department: Motion Bodine/Thomas to bring alcohol ordinance back to the table for discussion. Bodine stated he met with the fire department at their regular scheduled meeting, he indicated the fire department passed the Zero Alcohol Tolerance alcohol policy in response to emergency calls due to liability issues. President Fox called for a roll call vote banning all alcoholic beverages from City Buildings: Roll Call: Thomas-NO; Bodine-NO; Larson-YES; Blotter-NO and Fox-NO, motion failed.

Public Works: No comments from public works.

Ackerman-Estvold: Nathan discussed property acquisitions, he recommended we apply for the Flood Impacted Political Subdivision Infrastructure Development Grant to repair the Lagoon-Cell One (1). Motion Thomas/Blotter for Scott and Dawn to continue with the Infrastructure Development Grant to repair lagoon cell one, the remaining balance of the 50/50 cost share grant shall be paid from the general fund account, carried.

Discussion was held creating a sewer district on 5th Ave West and 3rd St West. Blotter will talk with the contractor to design a plan and Ackerman-Estvold to create a sewer district. Motion Blotter/Thomas to create a sewer district on lots 1-7 and 13-17 in Overvold addition, Blk 2 park addition; Thomas-no, Bodine-no, Blotter-no, Larson-yes, motion failed.

Nathan also discussed the Velva Flood Plan, the corp was here last week and did their surveying and they have a rough draft.

Street Sweeper: Discussed adding liability insurance on the street sweeper.

Sheriff's Report: January 2012 report reviewed.

2012 Police Contract: reviewed 2012 police contract for renewal.

Discussion was held with City Attorney Marie Roller regarding property owners with excessive junk, rubbish, and junk automobiles. Letters have been sent out previously and the property owners ignore them, Roller advised the commission if they are in violation of the City Ordinance, they are subject to \$500.00 fine or imprisonment not to exceed 30 days-section 8-409. Roller and Larson will begin working on notifying property owners who are in violation of city ordinance section 8-401.

Building Permit: Motion Blotter/Thomas to approve building permit/new home for Mark Balas, carried.

Other issues:

Employee Policy/Evaluation Form: Motion Thomas/Blotter to adopt the new employee policy handbook, following the 2 revisions- section 5.09 change comp time to overtime, and section 5.14 Vehicle and Equipment use to read: Personal use of City vehicles and equipment will not be allowed outside City Limits, carried.

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Pioneer Restaurant/Lounge: Motion Blotter/Larson to table till next meeting, Dawn will visit with Judy, carried.

Janitorial Contract: Motion Thomas/Blotter to accept janitorial contract with Pam Jemtrud, carried.

Employer and Employee Contributions increase 1%/NDPERS: For Review

CYP/Youth Project Donation: Motion Thomas/Blotter to donate \$100.00 to the CYP program, to be paid out of gaming fund, carried.

Quit Claim Deed/Curt Feist: City Attorney ran a title search on the property; she recommended the city go with a Warranty Deed. Motion Thomas/Bodine to hire City Attorney to draft a warranty deed on the Curt Feist property, carried.

Clean Diesel Fuel Grant: The City of Velva is not eligible for the Clean Diesel Fuel Grant.

1971 Hough Pay loader: Run ad for the 1971 pay loader in all BHG papers and place ad on Bismarconline.

2012 Election Information: June 12 2012 election positions to be filled: City Commission Scott Blotter, Tom Bodine and Paul Thomas; Park Board positions to be filled Chris Baytosh, Fred Price and Deanna Frantzen-all positions are 4 year term, candidacy packets can be picked up at city Hall.

Bills: Motion Larson/Blotter to pay the following bills: SRT \$317.03; SRT \$330.42; Payroll \$1,124.73; FIT \$389.61; FIT \$2,648.05; payroll \$7,487.73; VCDC \$4,050.00; Robert Gibb & Sons \$32,971.50; Circle Sanitation \$4,744.50; NDPERS \$254.70; NDPERS \$15.00; Bank of ND \$20,263.79; BHG \$109.36; Card member Services \$271.45; Dawn Lakoduk \$40.57; FUOC \$981.49; G&P Commercial Sales \$55.04; Gaffney's \$19.49; Hawkins \$729.34; Jennifer Rath \$40.00; Jim's Welding \$636.64; Larsco \$91.59; Mouse River Oil \$453.51; ND Dept Health \$1,565.96; NDSU \$20.00; One Call \$3.90; OTPC \$4,684.77; RDO Trust \$1,500.00; Schock's Safe Lock \$16.25; Souris Basin Planning \$27.00; Sun Prairie Grain \$14.60; TC Specialties \$90.75; Velva Fresh Foods \$75.39; Workforce Safety \$6.05; Carol Bickler \$338.68; NDPERS \$1,187.30; NDPERS \$15.00. TOTAL: \$87,571.19

Adjourn: Motion Thomas/Larson to adjourn at 10:45pm, carried

Next Scheduled Meeting: Monday February 27, 2012 at 7:00pm

Ken Fox, President

Dawn M. Lakoduk, Deputy Auditor