

**Commission Meeting  
January 9, 2012**

**Commission Meeting:**

Regular Commission session meeting began at 7:00pm with the following commission present: Paul Thomas, Tom Bodine, Scott Blotter and JD Larson. Ken Fox absent, others in attendance: Nathan Chilson, Tim Moulton, Ivan Canevello, James Mann, Marie Roller, Carol Bickler and Dawn Lakoduk.

**Previous Minutes:** Motion Blotter/Bodine to approve December 12, 2011 minutes, carried.

**Guests:**

**Marie Roller-States Attorney:** Marie discussed with the Commissioners moving the States Attorney's and Victim Witness Coordinator into the Deputy's office at City Hall. Roller also discussed becoming the City Attorney. Motion Blotter/Bodine to allow Roller to move her office in City Hall; in exchange office rent for City Attorney duties; pursue a one (1) year written contract, carried. Dawn and Marie to work on drafting a contract.

**Public Works:**

**Ackerman-Estvoid:**

Nathan provided the commission with Public Input Documents of the Mouse River Enhanced Flood Protection Plan. He also stated the Corp received more funding to fix the levees. Nathan reviewed and discussed the new zoning map, Tom and JD to work with Nathan on the rezoning map.

**Tim Moulton**-nothing to report

**Gaming:** Motion Blotter/Bodine to approve gaming for Help a Brother Fund and Ghost Riders Snowmobile Club, carried.

**Building Permits:** Motion Blotter/Bodine to approve Telehey's-Building Permit extension; Watne-new house, carried.

**Sheriff's report:** December report provided for review.

**Police Contract for 2012:** Provided for review

**Quit Claim Deed (By East Dump Ground):** Tom Bodine and Carol to work on quit claim deed, to have ready for the next meeting.

**Kelly Jemtrud Vacation:** Motion Blotter/Larson to cash out 150 hours vacation pay, carried.

**Employee Policy:** Carol to email changes to commissioners.

**Snow Removal Policy:** Motion Blotter/Larson to accept 2<sup>nd</sup> reading/final passage, carried.

**Page 2**

**January 9, 2012**

**Commission Meeting**

**Dike Flood Protection resolution letter from Atty Maxson:** Be it resolved: Within the zoning boundaries of the City of Velva, no structures of any kind whatsoever and no trees, shrubs, or similar vegetation shall be planted or allowed to grow within fifteen (15) feet of any flood protection dike built by any government or private organization for the benefit of flood control for the City of Velva. Discussion was held and tabled till next meeting.

**Easements-sublot 590 and outlot 550:** Tabled till next meeting, waiting for Survey Maps.

**City Sirens:** Motion Bodine/Thomas to test the city sirens every Saturday at noon, discussed; Motion to amend City Sirens to be tested every Saturday at noon beginning February 1, 2012; roll call taken: Thomas yes, Blotter yes, Bodine yes and Larson no, carried.

**Financials:** Reviewed December 2011.

**Bills:** Motion Blotter/Larson to pay the following bills: FIT \$364.65; payroll \$1,077.67; FIT \$364.65; NDPER \$15.00; Coyote Construction \$2,120.00; Kyle Larson Farms \$7,125.00; McHenry County Treasurer \$871.96; Mike Heisler \$520.00; State Auditor \$165.00; Terry Peterson \$1,925.00; Velva Fire Dept \$960.00; VAC \$50.00; Souris Basin Planning \$737.50; Buffalo Commons Ent. \$2,200.00; Tim Moulton \$373.88; BCBS \$1,437.10; NDPERS \$15.00; payroll \$4,344.26; payroll \$4,293.30; Ackerman Estvold \$782.50; Arbor Day Foundation \$25.00; BHG \$454.05; Circle Sanitation \$4,732.50; FUOC \$1,564.85; Gaffaneys \$1,164.86; Gooseneck \$86.24; Home of Economy \$219.32; Itron \$1,011.60; Maxson Law \$520.00; Mouse River Oil \$557.61; MFOA \$60.00; ND League of Cities \$1,021.00; One Call Concept \$3.90; QBS Business Forms \$258.51; RDO-Trust \$951.61; Sollid Surveying \$400.00; Sunrise Computers \$2,302.65; TC Specialties \$90.75; Velva Drug \$4.59; Walmart \$172.91; Western Insurance \$46.00; Workforce Safety \$2,593.05 Total: \$47,983.47

**Employee Wages:**

Motion Blotter/Larson to increase Molton's, Bicklers and Jemtrud's wage \$1.25 per hour, carried.

Motion Bodine/Blotter to increase Lakoduk's wage \$2.75 per hour, carried.

Motion Blotter/Larson to increase Canevello wage \$4.00 per hour, carried.

JD Larson to visit with Pam Jemtrud submitting a contract.

All other part-time help hired will be at \$10.00 per hour

**Other Issues:**

\*Paul stated John Deere is exploring options for a new location for their shop.

\*Bodine visted with Farmers Union Manager Cory Schmaltz regarding the sewer contract/agreement adjustments to contract once the new c store is operational.

\*Discussed drafting an ordinance banning alcohol in all city owned buildings to include: City Hall, City Shop and Fire Hall.

\*Tim Moulton discussed receiving on call pay.

Motion Blotter/Larson to adjourn at 10:23pm

**Paul Thomas, President**

**Dawn M. Lakoduk, Deputy Auditor**