



**CITY OF VELVA
COMMISSION MEETING
Velva City Hall
January 18, 2022
7:00 pm**



REGULAR MEETING

Call to Order

Pledge of Allegiance

1. Roll Call
2. Approval of Minutes of Previous Meetings
 - Regular and Special Commission and Committee Meetings:
 - *Special Meeting(s) – December 21 (1)
 - *Regular Meeting – December 20 (2-8)
 - *Executive Session Meeting
3. Payroll & Bills (Payroll \$16,856.51; Bills to be paid \$49,831.41) (9-13)
 - Bills paid since last meeting \$422.43
 - Total Bills = \$50,253.84 (14-18)
 - Financial and Other Reports (19-25)
 - Employee Leave Spreadsheets/
City Commission meetings attended (26)
4. Reports of the President/Finance Commissioner
 - 2022 Spring Workshop notice (27)
5. Communications
 - Replacement of Water Meters (letter from Attorney) (28-30)
6. Reports of Officers, Boards, Committees
 - Water/Sewer Commissioner
 - Street Commissioner
 - Cemetery Commissioner
 - Police Commissioner
 - Police Report (31)
 - Engineer’s Report
 - Auditor
 - Utility Rates – per 2022 Budget (32)
 - Year – End transfers (33-37)
 - Bank Tabs at PSB (38)
 - Personnel Policy – PT Holiday pay (39)
 - Personnel Policy – Sick time (40-41)
 - Municipal, Meeting and Holiday Calendars 2022 (42-45)
 - Assessor/Building Inspector
 - Building permit list – YTD (46)
 - Final drawing for Duchsherer storage units (46a)
 - Public Works Department
 - Ottertail Power Agreement (in additions)
7. Introduction and Adoption of Resolutions/Ordinances
 - Backflow prevention cross connection control Ordinance-2nd Reading (47-51)
 - Hours of Sale Ordinance Sec. 4-16 - 2nd Reading (52)
 - Cemetery Commissioner portfolio/Resolution (53-54)
 - Municode Sec. 2-445 Members Appointed (55)
8. Personal appearances before Commission (on items other than pertaining to the agenda)
 - Shawn Vedaa
9. Unfinished Business
10. New Business
11. Miscellaneous
12. ADJOURNMENT – Regular Meeting

ZOOM Info:
Meeting ID –
 883 2299 2827
Passcode –
 880615

****Commission Meetings are held once a month on the 3rd Monday of the month at City Hall.**

***Next Regular Commission Meeting will be on Tuesday, February 22, at 7:00pm.**

****Deadline to be on the agenda is Thursday at noon before a Monday meeting.**