

Velva Regular Commission Meeting

December 19, 2022

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Mike Schreiner. The Pledge of Allegiance was recited. Roll Call: Gene Jenson – Streets (Cemetery) Commissioner; Ben Zietz – Water/Sewer Commissioner; Dave Keller – Street/Waterworks Commissioner; Mary Liz Davis – Sewerage/Finance Commissioner; Mike Schreiner – Commission President, Police/Finance; Kelly Jemtrud – Public Works; Jenny Johns – City Auditor; Alan Walter and Emma Lavachek – Ackerman-Estvold Engineering; Deputy Adam McTaggart – McHenry County Sheriff’s Department.

MINUTES

Motion by Keller/Davis to approve the minutes from the November 29 regular meeting, and special meeting minutes for November 21, with one correction to page 4, stating “the fireworks display may not be held on July 4th next year, as there is a scheduling conflict with the VAC’s vendor; July 1st was an available time.” Roll Call: All-aye; motion carried.

PAYROLL & BILLS

Zietz stated he would like to remove the Heart of America’s payment for community service from the claims to be paid. Discussion on the community service program and how often it has been used. Zietz made a motion to remove the \$250 payment to Heart of America. Schreiner asked for a second three times; with no second, the motion failed. Jenson/Davis made a motion to approve the bills paid and bills to be paid in the amount of \$97,127.33 and Payroll for \$30,686.75. Roll Call: Jenson, Davis, Keller, Schreiner – aye, Zietz - nay; motion carried. (4K \$12,220.18; Ackerman 14,511; Amer. Truck 91.84; BAG 110.39; BDS 104.88; Black Mtn 13,090; B Keller 50; ChemLab 18.54; C Bordeaux; CircleSan 6,402.75; Core & Main 127.76; DT&F 305.98; Ferguson 19.46; 1st District 50; K Goodman 25; Gravel Products 1,020.41; Hartford 1,260; Heart/America 250; V Kangas 23.20; McGee 2,449.50; Menards 164.77; M Schreiner 25; MDN 260; Mouse River 1,682.35; Nat. Domains 224; NorthStar 532.10; OneCall 2.05; P Jemtrud 450; R Brown 25; Soltrains 375; SRT 434.82; TC Spec 100; USPS 2,050; VCDC 63.38; Velva Drug 7.49; Velva Fire 16,844; Velva Park 20,176.78; Library 63.38; Verizon 227.04).

Reports of The President/Finance Commissioner

Schreiner discussed some calls, texts and emails he received from last week’s storm. Specifically asking if modifications could be made to the next Emergency Declaration order to remove vehicles from city streets, and/or adjusting the emergency snow routes to better accommodate the Star City Daycare. Discussion on tickets issued by the Sheriff’s Department.

-Schreiner also discussed a phone call he received from a concerned resident that almost hit a child recklessly driving an ATV down Central Avenue East. Schreiner immediately contacted the Sheriff’s Department, and McTaggart confirmed that action had been taken.

-Schreiner asked the commission to consider an employee phone and/or clothing incentive for 2022. No action was taken.

Communications

-Schreiner presented the “Living Local” app, funded by the state, for cities to use to better connect with their residents. Also stating, that all entities can be involved with the app, as well as residents. Jenson/Zietz made a motion to approve the Living Local (KAT) app for the City of Velva. Roll Call: All-aye; motion carried.

-Johns presented a liquor license application from Finishline Burgers & Brew, requesting an upgrade to their current Class C – On Sale Beer & Liquor license to a Class A – On and Off Sale Beer & Liquor license. If this application is approved, the current Class A licenses allowed per capita has been reached, so a current license would need to be revoked. Soltrains Enterprises has not used their Class A license for the past 3-4

months. Discussion on licenses per capita. Keller/Jenson made a motion to revoke the current Class A license and refund \$375 to Soltrain Enterprises; and, approve the liquor license application submitted by Finishline Burgers & Brew for a Class A license, prorating the application fee from their current license and collecting \$375 from January 1st, 2023 to June 30, 2023. Roll Call: All-aye; motion carried.

Reports of Officers, Boards, Committees

Commissioner Zietz: Zietz stated he appreciated the work the public works employees have done with snow removal this year.

Commissioner Davis: Davis had no issues and wished everyone a Merry Christmas.

Commissioner Jenson: Jenson had no issues to discuss.

Commissioner Keller: Keller asked whose responsibility it was to clear mailboxes; it is the homeowner's responsibility. Jenson asked the same question about fire hydrants; also the homeowner's responsibility. Jemtrud stated that he has three side dumps coming tomorrow to haul snow out of the piled areas.

Engineer's Report: Walter gave a quick update on the Highway 41 bridge replacement project, stating that there have been some issues so the project will not start until 2024. Lavachek gave an update on the master lift station replacement project, stating, she will be contacting Jemtrud and Johns for information to submit the first payment request to CDBG.

Auditor's Report: Johns proposed end of year transfers needing approval for her to proceed with the 2022 financial report. Jenson/Davis made a motion to amend the 2022 budget and reduce the Water and Sewer reserve transfers by \$2,500 each from the water and sewer funds. Roll Call: all-aye; motion carried. Zietz/Jenson made a motion to approve the remaining transfers, amending the 2022 budget to include an additional transfer from fund 8010 to 2010 of \$35,000 – bringing the Highway fund into the positive to start out 2023. Roll Call: All – aye; motion carried.

Assessor/Building Inspector's Report: Nagle was not in attendance. No issues to discuss.

Public Works Report: - Jemtrud's department was previously discussed.

Introduction & Adoption of Resolutions/Ordinances: No ordinances to discuss.

Personal appearances before Commission: No personal appearances.

Unfinished Business: No unfinished business.

New Business: No new business.

Adjournment: With no other business to discuss, Schreiner adjourned the meeting at 8:15 pm.

*The next Commission Meeting will be Tuesday, January 17, at 7:00pm.
If you would like to be on the next agenda, the deadline is Thursday at noon before a meeting.*

*****Minutes are Subject to Amendment and Approval*****

Mike Schreiner
Commission President

Jenny Johns
Auditor