

Velva Regular Commission Meeting

February 18, 2025

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Mike Schreiner. The Pledge of Allegiance was recited. Roll Call: Mike Schreiner – Commission President, Street/Finance; Dave Keller – Vice President, Police Commissioner (including Cemetery oversight); Mary Liz Davis – Police/Finance Commissioner; Ben Zietz – Water/Sewer Commissioner; Gene Jenson – Commissioner of Streets/Improvements (including Cemetery oversight); Jenny Johns – City Auditor; Schad Prellwitz – Public Works Department; Brian Julius – Ackerman-Estvold Engineering; Tracy Krueger – VCDC President.

MINUTES: Motion by Davis/Keller to approve the minutes from the January 21 regular meeting. Roll Call: All-aye; motion carried.

PAYROLL & BILLS: Davis/Jenson made a motion to approve the bills paid and bills to be paid in the amount of \$28,134 and Payroll for \$42,134.62. Roll Call: All-aye; motion carried. (SRT 99, NSCCU 916.27, Acme 273.27, Am. Welding 43.56, AutoValue 424.57, BAG 128.65, ChemLab 40.78, Circl 7126.50, Dokken 199.60, Enerbase 1230.89, 1stDistrict 60, Hartford fire 2285, Hawkins 40, Ihry 98, MainElec 357.44, McGee 1723, MouseRiver 1162.72, Napa 169.77, Ottertail 4356.31, PJemtrud 450, RDO 90.62, RyanChev 233.84, Swanston 78.91, VCDC 3122.65, Library 3122.65, Verizon 300, VCDC 7992.81).

Reports of The President/Finance & Street Commissioner

Schreiner expressed his sincere gratitude and sympathy to the family of Blane Keller. His dedication and leadership on the planning and zoning board was invaluable to the community of Velva.

Communications:

Johns asked if anyone would like to attend the NDLC spring workshop in Bismarck at the end of March. Davis would like to attend.

-Schreiner presented a quote from Schock's Locks for the security card access system into city hall. Jenson also gave the verbal quote received from Hoff for the window access in the vestibule of \$2,200. Zietz/Jenson made a motion to approve the quotes as stated. Roll Call: All – aye; motion carried.

New Business: (moved from below) Schreiner presented a request from the Velva Fresh Foods – grant application for renovations needed to their refrigeration system. The request is for the relocation and installation of the coolers. The initial request was for \$10,000; VCDC approved \$9,750. However, since then, the final costs came to \$7,992.81. The Sales Tax committee approved to recommend to the City Commission the amount of \$7,992.81, to be taken out of the VCDC sales tax fund monies.

Jenson/Davis made a motion to approve the grant request from Velva Fresh Foods for \$7,992.81. Roll Call: All – aye; motion carried.

Reports of Officers, Boards, Committees

Commissioner Davis: Davis had no business to discuss.

Commissioner Keller: Keller had no business to discuss.

Commissioner Zietz: Zietz had no business to discuss.

Commissioner Jenson: Jenson had no business to discuss.

Engineer's Report: Julius gave the final rundown on the trees that will be paid for and planted at the cemetery, replacing the 68-trees that were removed during the initial bridge project. Julius also stated the he talked with Ryan Ackerman and the bridge project will be rebid after all of the permitting is completed.

Auditor's Report: Johns discussed the money market account at PSB. Johns asked for approval to transfer the remaining \$150,000 that was borrowed to pay for the main lift station replacement, back

into the money market fund, from the general fund checking. Davis/Jenson made a motion to approve transferring \$150,000 from the general fund to the money market fund. Roll Call: All – aye; motion carried. -Johns also stated there will be a public hearing at 6:30pm, prior to the March 17 commission meeting, to close out the CDBG grant received for the master lift station project.

Assessor/Building Inspector: The building permit list was in the packet for the commission’s review. Johns stated that Bourdeau was extremely busy preparing for the upcoming tax equalization deadlines and meeting. She has also been assisting several residents with their homestead credit applications, as well as their primary residence credits.

Public Works Report: Prellwitz asked, with Jemtrud’s approval, if they could sell the old Ford 700 that the city owns, as it is not used. The commission concurred to list the Ford 700 truck on Bisman, with Jemtrud’s approval.

Introduction & Adoption of Resolutions/Ordinances: No ordinances to discuss.

Personal Appearances: No personal appearances were present.

Unfinished Business: Appliance dump has been extended; collections are still being made at the drop off location if anyone needs to dispose of any appliances/metal. Schreiner stated that he has a key for after-hours dumping.

New Business: Previously discussed VCDC grant application.

Adjournment: With no other business to discuss, Schreiner adjourned the meeting at 7:23 pm.

The next Commission Meeting will be Monday, March 17 at 7:00pm.

If you would like to be on the next agenda, the deadline is Thursday at noon before a meeting.

*****Minutes are Subject to Amendment and Approval*****

Mike Schreiner
Commission President

Jenny Johns
Auditor