

Velva Regular Commission Meeting

May 19, 2025

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Mike Schreiner. The Pledge of Allegiance was recited. Roll Call: Mike Schreiner – Commission President, Street/Finance; Dave Keller – Vice President, Police Commissioner (including Cemetery oversight); Mary Liz Davis – Police/Finance Commissioner; Ben Zietz – Water/Sewer Commissioner; Gene Jenson – Commissioner of Streets/Improvements (including Cemetery oversight); ~~Jenny Johns – City Auditor~~; Kelly Jemtrud – Public Works Department; Emma Lavachek – Ackerman-Estvold Engineering; Heather Tudor – Velva Area Voice; Jessica Olson – Sales Tax Committee; Tracy Krueger – VCDC.

MINUTES: Motion by Keller/Jenson to approve the minutes from the April 21 regular meeting and April 24 special meeting. Roll Call: All-aye; motion carried.

PAYROLL & BILLS: Davis/Jenson made a motion to approve the bills paid and bills to be paid in the amount of \$28,202.97 and Payroll for \$43,623.89. Roll Call: All-aye; motion carried. (SRT 617.15, Acme 276.70, ChemLab 90.29, Circle 7017.75, Enerbase 102.31, 1stDistrict 60, Gooseneck 31.13, Hawkins 2,993.58, Hirshfields 779.94, KWyche 42, McGee 143.50, Morelli's 64.20, MouseRiver 1,143.30, Napa 199.47, NDRWSA 900, NSCCU 1,118.95, OneCall 16.50, Ottertail 4,144.84, PJemtrud 450, LSather 250, SPrellwitz, Schocks locks 1,085.35, SBPC 450, Swanston 1,500, TSC 135.92, VAV 49, VCDC10,900).

Reports of The President/Finance & Street Commissioner

Schreiner had no business to discuss.

Communications:

-Schreiner presented the complaint letters received.

-Schreiner presented the police report received from the Sheriff's Department.

-Keller/Davis made a motion to approve the gaming site authorizations submitted by the Velva Fire Department Gaming for the Mint, the American Legion and the Finishline Burgers. Roll Call: All – aye; motion carried.

-Keller/Jenson made a motion to approve all of the Food Truck vendor applications, as presented, to be set up this summer at the Souris Valley Care Center, and to waive the associated fees. Roll Call: All – aye; motion carried.

-Schreiner presented the communication email from the city attorney in regards to NPRW.

-The Sales Tax Committee met prior to the regular meeting and recommended approval of \$10,900 to All Star Sheds LLC, to be used for relocation expenses. Davis/Jenson made a motion to approve the recommendation as stated. Roll Call: All – aye; motion carried.

Reports of Officers, Boards, Committees

Commissioner Keller: Keller had nothing to address.

Commissioner Zietz: Zietz asked about hydroseeding the ditches surrounding the culverts that were just cleared by the PW department. Jemtrud stated that the project is not completed and hydroseeding may not be a good option due to the gravel base.

Commissioner Jenson: Jenson stated that they have requested three bids for capital street improvements and there will be a special meeting called to discuss the bids after they are all received.

Commissioner Davis: Davis asked about mud jacking some more areas.

Engineer's Report: Lavachek gave an update on the lead service line project. Lavachek mentioned that Ryan and Bryan were putting an improvement list together for the city's water plant.

Auditor's Report: Schreiner presented the final audit report from the state for 2023, bringing the city into compliance. This will allow loans to be taken out, if needed, for failing infrastructure.

Assessor/Building Inspector: The building permit list was in the packet for the Commission's review.

Public Works Report: Jemtrud gave a rundown of current projects, including: crack sealing, street sweeping, mowing, culvert maintenance and drainage, cemetery cleanup, etc. Jenson ordered tree watering rings for the new trees to be placed after Memorial Day and they have arrived. The seasonal employee has also started working at the cemetery.

Introduction & Adoption of Resolutions/Ordinances: No ordinance changes to discuss.

Personal Appearances: No personal appearances to discuss.

Unfinished Business: City-wide cleanup week has been scheduled for June 9-15, immediately following the garage sale weekend. The efforts will run exactly like last year with 10-hour/day dumping available after obtaining a key from the city office. The employees will also coordinate some night and weekend shifts for residential convenience.

-Zietz made a motion to discontinue the dues payment to the SBPC. Schreiner asked for a second. No second was received; motion failed. Jenson/Keller made a motion to continue our annual membership with SBPC and pay the requested dues of \$450. Roll Call: Jenson, Keller, Davis, Schreiner – aye, Zietz - nay; motion carried.

New Business: Keller/Davis made a motion to approve the request for handicap street markings/signage in front of the American Legion. Roll Call: All – aye; motion carried.

Adjournment: With no other business to discuss, Schreiner adjourned the meeting at 7:43 pm.

The next Commission Meeting will be Monday, June 16 at 7:00pm.

If you would like to be on the next agenda, the deadline is Thursday at noon before a meeting.

*****Minutes are Subject to Amendment and Approval*****

Mike Schreiner
Commission President

Jenny Johns
Auditor