

# Velva Regular Commission Meeting

November 18, 2024

7:00pm

Velva City Hall

Velva City Commission meeting called to order at 7:00 pm by Commission President Mike Schreiner. The Pledge of Allegiance was recited. Roll Call: Mike Schreiner – Commission President, Street/Finance; Dave Keller – Vice President, Police Commissioner (including Cemetery oversight); Mary Liz Davis – Police/Finance Commissioner; Ben Zietz – Water/Sewer Commissioner; Gene Jenson – Commissioner of Streets/Improvements (including Cemetery oversight); Jenny Johns – City Auditor; Emma Lavachek – Ackerman-Estvold Engineering.

**MINUTES:** Motion by Keller/Davis to approve the minutes from the October 21, 2024 regular meeting and special meetings on October 29 and November 12. Roll Call: All-aye; motion carried.

**PAYROLL & BILLS:** Davis/Jenson made a motion to approve the bills paid and bills to be paid in the amount of \$73,666.04 and Payroll for \$32,928.57. Roll Call: All-aye; motion carried. (*BAG 110.39, Bechtold Paving 5,323.55, Cartiva 19,947, ChemLab 40.78, Circle Sanitation 7,126.50, DonBessette 17,000, Enerbase 1,758.71, 1<sup>st</sup> Dist. \$60.00, GJenson 93.26, Gooseneck 316.69, Hawkins 370, HOE 119.88, KWyche 38.66, LED Lighting 7,997.98, McGee Law 2,091.50, Menards 65.94, Mouse River 716.82, NAPA 38.11, NDWUA 100, North Country 22.50, ND State Auditor 1,395, 1Call 20.35, OtterTail 3,216.10, PJemtrud 450.00, Schocks 125, Sign Solutions 531.92, Verizon 300*).

## **Reports of The President/Finance & Street Commissioner**

Schreiner gave the police report numbers for October, stating average coverage with no issues.

## **Communications:**

Schreiner attended the public hearing sponsored by the North Dakota Public Service Commission Abandoned Mine Lands Division on Wednesday, November 13, and gave a quick rundown of the hearing.

-Johns submitted the abatement list to the county for unpaid fines/fees for the Commission's review.

## **Reports of Officers, Boards, Committees**

**Commissioner Keller:** Keller would like the budget numbers for 2026 to be reduced during the next budget season. The Commission concurred.

**Commissioner Davis:** Davis would like a public service announcement on Facebook reminding residents to remove their vehicles off the street for snow removal.

**Commissioner Zietz:** Zietz would like the public works department to look for a dump trailer to be used during snow removal, tree removal, etc.

**Commissioner Jenson:** Jenson had nothing to discuss.

**Engineer's Report:** Lavachek stated that she submitted the Clean Water SRF to the state by the deadline maintain Velva's grant/loan opportunity if a city infrastructure loan was needed. Lavachek worked with Johns and Wyche to send out the mandatory letters regarding lead/copper service lines. 500 letters were sent out before the deadline for follow up with homeowners. Lavachek stated that the bridge project has been put out for bids, with the deadline set in mid-December.

**Auditor's Report:** Johns reported that the 2018 audit has been approved and returned by the state. Johns stated she would like to withdraw the request to move the December regular meeting.

**Assessor/Building Inspector:** The building permit list was in the packet for the commission's review.

**Public Works Report:** Nothing to report.

**Introduction & Adoption of Resolutions/Ordinances:** No ordinances to discuss.

**Personal Appearances:** No personal appearances were present.

**Unfinished Business:** Appliance dump has been extended; collections are still being made at the drop off location if anyone needs to dispose of any appliances/metal.

-Johns stated she has been in contact with the attorney regarding the water plant road and it has been decided that the road was properly dedicated and deeded back in 2007.

**New Business:** No new business to discuss.

**Adjournment:** With no other business to discuss, Schreiner adjourned the meeting at 7:15 pm.

*The next Commission Meeting will be Monday, December 16 at 7:00pm.*

*If you would like to be on the next agenda, the deadline is Thursday at noon before a meeting.*

***\*\*Minutes are Subject to Amendment and Approval\*\****

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**Mike Schreiner**  
**Commission President**

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**Jenny Johns**  
**Auditor**