

**VELVA CITY COMMISSION**  
**REGULAR SESSION, Apr 27<sup>th</sup>, 2015 7:00PM**

Velva City Commission meeting was called to order at 7:05pm by Commission President Scott Blotter. Pledge recited. Commissioners present; Anderson, Jacob via Skype, Keller.

Others in attendance; Tony Selzler, Jamey Reiswig, Jim & June Hager, Jim Olson, Mike Heisler, Cindy Kittelson, Jim Wilson, Ivan Canevello, Kelly Jemtrud, McKenzi Kossan, Lisa Jacob.

Motion Anderson/Keller to approve the Apr 27<sup>th</sup>, 2014 agenda as is carried. Voice call votes yes, unanimous.

Motion Keller/Anderson to approve the Apr 13<sup>th</sup>, 2014 Regular Session minutes carried. Voice call votes yes, unanimous.

Motion Anderson/Keller to approve the Apr 14<sup>th</sup>, 2014 Tax Equalization minutes carried. Voice call votes yes, unanimous.

Motion Anderson/Keller to approve the Apr 14<sup>th</sup>, 2014 Special Session Building Permit minutes carried. Voice call votes yes, unanimous.

**GUETS**

The Commission presented Tony Selzler with a plaque for his time with the Building Commission.

The Commission was presented with complaints and pictures of Jamey Reiswigs' dog running at large.

Reiswig had received multiple letters and a fine, which was never paid, on this issue. Motion Jacob/Anderson to remove the dog from Mr. Reiswigs custody failed. Roll call votes Jacob=yes, Anderson=no, Keller=no, Blotter=no. Motion Anderson/Keller to release the dog back into Mr. Reiswigs custody after proof of rabies is shown, he is registered with the city, and the fine owed is paid carried. Voice call votes yes, unanimous. Mr. Reiswig stated he would work with the City to re-home the dog if it gets loose again.

Jim & June Hager approached the Commission concerning an oil spill on the street, curb, and grass next to their yard. It is unknown who is responsible for the spill. The City will attempt to clean it as best it can again.

Jim Olson approached the Commission asking to have the portion of 2<sup>nd</sup> Ave W that is behind his father's house vacated. Mr. Olson will confer with Ivan to get all the proper paperwork prepared then return to the Commission with his request.

Mike Heisler approached the Commission about Mosquito Control, requesting the City help purchase a fogger. Mike will pursue this subject with other businesses then return to the Commission with a list of who may be willing to help out.

**AUDITORS REPORT**

**BILLS & FINANCIALS**

Motion Keller/Anderson to pay the bills in their entirety carried. Voice call votes yes, unanimous.

Ackerman-Estvold \$1,017.50, Amy Ones \$1,907.00, BCBS \$87.41, BHG, Inc. \$22.60, Border States Electric \$321.28, Cardmember Services \$900.69, Circle Sanitation \$5,567.75, Farmer's Union Oil \$622.27, First District Health \$44.00, Gaffaney's of Minot \$514.98, Gooseneck Implement \$127.50, Hawkins, Inc. \$1,672.84, Mouse River Journal \$38.00, Mouse River Oil Co., Inc. \$315.39, Municipal Government Academy \$930.00, NAPA \$9.18, One Call Concepts \$2.20, Ottertail \$3,926.79, Pam Jemtrud \$400.00, Radisson Hotel \$522.90, SRT \$538.80, Safeguard \$133.04, Sensaphone \$250.00, Starion Bond Services \$47,001.36, Sunrise Computer Services \$130.00, Swanston Equipment \$5,211.33, TC Specialties \$149.00, Team Lab Chemical Corp. \$3,497.00, UNUM \$71.34, Velva Drug \$1.74, Wilson Law Firm \$2,102.00, WSI \$2,955.84.

McKenzi went over the Budget vs. Actuals.

McKenzi requested permission for the Office Staff to attend the QuickBooks Training in Fargo on the 11<sup>th</sup> & 12<sup>th</sup> of May. The Commission chose not to send the Office Staff at this time.

**BUILDING INSPECTOR REPORT**

Motion Keller/Anderson to approve all building permits carried. Voice call votes yes, unanimous.

**GAMING**

Motion Anderson/Jacob to approve the Velva Wrestling Club gaming permit carried. Voice call votes yes, unanimous.

**PUBLIC WORKS/ENGINEERING****Kelly Jemtrud**

Kelly is hoping to start crack sealing south of the tracks and Sunset Addition this week. Patching will follow up soon after. Jetting of the sewer lines should be finished by Tues or Wed of this week.

**Alan Walter**

Alan presented the results of the Seal Coat Bids as: Astech \$103,200.00, Bituminous Paving \$164,010.00, and Asphalt Preservation \$112,770.00. Motion Anderson/Keller to award the bid to Astech for \$103,200.00 carried. Voice call votes yes, unanimous.

**NEW BUSINESS**

Due to the Automatic Withdrawal Payments for the Utilities Bills not working the last two months, Commission President Scott Blotter decided to discontinue this service in the absence of the Water Commissioner Dave Keller earlier in the month. Scott tasked the Office Staff look into alternative means of automatic/online payments. Lisa presented the Commission with the prices and services of BDS (Billing Document Specialties) which works in conjunction with the Black Mountain Utilities Software. The Commission would like more price comparisons before making a decision.

**ADJOURNMENT**

Motion Anderson/Keller to adjourn 8:49pm carried. Voice call votes yes, unanimous.

Commission President  
Scott Blotter

Deputy Auditor  
Lisa Jacob