

VELVA CITY COMMISSION
REGULAR SESSION JUN 28TH, 2016 7:00PM

Velva City Commission meeting was called to order at 7:00pm by Commission President Scott Blotter. Pledge recited.

CITY/PARK COMMISSION SWEAR IN

City Commission President Scott Blotter swore in Ben Zietz, Tom Foley, and Greg Jacob to the City Commission, and JP Lohnes and Deanna Fransten to the Park Board.

Commissioners present; Keller, Jacob, Foley, Zietz.

Others in attendance; Shelby Bauer, McKenzie Peterson, Jim Wilson, Alan Walter, Kelly Jemtrud, Ken Kitelinger, McKenzi Kossan, Lisa Jacob, Ron Nagle, Judy Peterson.

Motion Jacob/Foley to approve the June 28th, 2016 agenda with carried. Voice call votes yes, unanimous

Motion Keller/Jacob to approve the June 13th, 2016 Regular Session minutes carried. Voice call votes yes, unanimous.

CITY COMMISSION REORGINIZATION

Motion Jacob/Foley to accept Scott Blotter as the Finance and Cemetery Commissioner, Dave Keller as the Water/Sewer Commissioner, Tom Foley as the Police Commissioner, and Ben Zietz as the Street Commissioner. Voice call votes yes, unanimous.

GUESTS

Michelle did not attend the meeting. The Commission discussed the issue of people walking/driving on the dike that she wanted to bring forward. Discussion will continue at the next meeting after Jim has had a chance research the placement of signs prohibiting walking/driving on the dike.

AUDITORS REPORT

Bills & Financials

Motion Keller/Foley to pay the bills in their entirety carried. Voice call votes yes, unanimous. Ackerman-Estvold \$7,405.00, Acme Tools \$281.89, B&G Electric \$150.00, Black Mountain \$500.00, BCBS \$3,958.70, Cindy Culbertson \$75.00, Circle Sanitation \$5567.75, First District Health Unit \$44.00, Hawkins, Inc., \$712.04, McHenry Co. Sheriffs' Dept. \$20,325.00, Menards \$599.33, Michael Todd & Co. Inc. \$189.70, Mouse River Journal \$34.00, ND Post Board \$10.00, Northern Tier \$313.37, One Call Concepts, Inc. \$14.70, Ottertail Power \$3,740.23, Pam Jemtrud \$450.00, Peoples State Bank \$20,076.14, SRT \$505.73, UNUM \$261.00, Walmart \$50.89.

CITY COMPLAINTS

A complaint was made on Mike Heisler's dog. A letter was sent and he was given a warning as his dogs are registered with the City.

ATTORNEYS REPORT

BUILDING PERMITS

Motion Jacob/Zietz to approve the McDowell building permit with contingencies carried. Voice call votes yes, unanimous.

POLICE

The Police Contract will be up for renewal at the next meeting. Judy is in the process of drafting letters for junk autos and junk/debris on properties.

PUBLIC WORKS/ENGINEERING

Kelly Jemtrud

Kelly is working on getting the streets clean and ready for the 4th of July parade. Street repairs will start after the 4th of July.

Alan Walter

Alan checked with the State Health Department on the Welo building for demo and found it to be lead and asbestos free as of 2004. Alan also discussed dates for bid openings on the second access to the park and plans for the toe drain near the levee. Motion Keller/Foley upon approval from the Corps of Engineers to award the bid for the toe drain to DL Barkey carried. Roll call votes, Zietz-yes, Keller-yes, Foley-yes, Jacob-yes, Blotter-yes, unanimous. Motion Jacob/Zietz to purchase the GIS from Ackerman-Estvold for approximately \$16,000.00 carried. Roll call votes, Zietz-yes, Keller-yes, Foley-yes, Jacob-yes, Blotter-yes, unanimous.

OLD BUSINESS

Jim was able to get the plat recorded and a new deed for the purchase of 4th Ave.

Jim conducted the second reading of the Pet License Ordinance as follows:

AN ORDINANCE AMENDING SECTION 8-106 OF THE CITY CODE OF THE CITY OF VELVA, NORTH DAKOTA RELATING TO PET LICENSE.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VELVA, MCHENRY COUNTY, NORTH DAKOTA AS FOLLOWS:

Section 8-106. License Fees; Exception; Renewal

(1) The license fee for each sterile dog or cat is \$5.00.

(2) The license fee for each dog or cat that has not been sterilized is \$15.00.

(3) The owner or keeper of a sterile dog or cat must provide proof of sterilization at the time of purchasing the license to obtain the discounted license fee. Proof of sterilization shall consist a certificate, letter, or billing statement from a licensed veterinarian containing the following information: the animal's name; the owner's name; and the date and description of the sterilization procedure.

(4) The fee required hereunder shall not apply to dogs classified as "service animals" under the Americans with Disabilities Act (ADA) that are individually trained to do work or perform tasks for people with disabilities.

(5) Licenses issued hereunder expire on December 31st of each calendar year and must be renewed annually.

Motion / to accept the ordinance as read carried. Roll call votes, Zietz-yes, Keller-yes, Foley-yes, Jacob-yes, Blotter-yes, unanimous.

NEW BUSINESS

Scott suggested the commission move Judy to a full time position with a raise to \$16 with a probationary period of 30 days to train as the new Deputy Auditor as Lisa will be leaving after the sale of her house. Motion Keller/Foley to move Judy to a full time position with a pay raise to \$16 per hr. with a probationary period of 30 days carried. Voice call votes yes, unanimous.

Motion Keller/Zietz move to accept the McHenry County Mutual Aid Agreement carried. Roll call votes, Zietz-yes, Keller-yes, Foley-yes, Jacob-yes, Blotter-yes, unanimous.

Motion Keller/Jacob to approve the Cenex Event Liquor License carried. Voice call votes yes, unanimous.

FYI

Greg Jacob submitted his resignation to the Commission as he will be moving to a new state in July. Motion Foley/Zietz to accept the resignation of Greg Jacob from the City Commission carried. Voice call votes yes, unanimous.

Motion Keller/Foley to declare a vacancy on the City Commission carried. Voice call votes yes, unanimous.

Motion Foley/Zietz to appoint Dave Keller as Commission Vice President carried. Voice call votes yes, unanimous.

ADJOURNMENT

Motion Foley/Keller to adjourn 8:09 pm carried. Voice call votes yes, unanimous.

Commission President
Scott Blotter

Deputy Auditor
Lisa Jacob