

**VELVA CITY COMMISSION
REGULAR SESSION, JULY 13TH, 2015 7:00PM**

Velva City Commission meeting was called to order at 7:00pm by Commission President Scott Blotter. Pledge recited. Commissioners present; Anderson, Jacob, Price.

Others in attendance; Laurence Anderson, Cindy Kittelson, Alan Walter, Jim Wilson, Kelly Jemtrud, McKenzi Kossan, Lisa Jacob.

Motion Price/Anderson to approve the July 13th, 2015 agenda with the addition of Souris Valley Animal Shelter Microchip Clinic under FYI carried. Voice call votes yes, unanimous.

Motion Price/Anderson to approve the June 22nd, 2015 Regular Session minutes with the correction of the word tow to toe under building permits and correct the word gaming carried. Voice call votes yes, unanimous.

GUESTS

Garry Powell did not attend.

BILLS & FINANCIALS

Motion Price/Jacob to pay the bills in their entirety carried. Voice call votes yes, unanimous. Arlen Boyer \$350.00, Acme Tools \$1,327.09, AmeriPride \$75.27, BHG, Inc. \$422.00, McKenzi Kossan \$121.00, Lisa Jacob \$121.00, Pam Jemtrud \$400.00, Farmer's Union Oil \$37.33, Hawkins, Inc. \$1,009.30, Home of Economy \$187.45, Menard's \$152.15, Mouse River Oil \$552.19, ND Insurance Department \$1,488.87, Robby Brown \$151.18, One Call Concepts \$23.10, People's State Bank \$19,976.14, Velva Drug \$23.49, Swanston Equipment \$185.91, Velva Fresh Foods \$15.98, Billing Document Specialists \$1,050.00, Wilson Law Firm \$2,102.00, Ottertail \$4,059.51, Velva Public Library \$9,524.32, McKenzi Kossan \$443.53, First District Health \$44.00, Cardmember Services \$728.74, ND League of Cities \$1,240.00, Menards \$129.87.

CITY COMPLAINTS

Clayton Anderson and the owners of his residence were served cease and desist letters for building without a building permit.

Jamey Reiswigs dog has had complaints on it again; therefore a warrant is being obtained for its removal from his custody as the dog was already supposed to be removed from city limits.

BUILDING PERMITS

Motion Price/Jacob to approve the Fischer permit carried. Voice call votes yes, unanimous.

Motion Anderson/Price to approve the Henke permit carried. Voice call votes yes, unanimous

Motion Anderson/Jacob to approve Cederstrom permit carried. Voice call votes yes, unanimous.

Motion Jacob/Price to deny the Lang permit carried. Voice call votes yes, unanimous.

Motion Price/Jacob to deny the Anderson permit carried. Voice call votes yes, unanimous.

POLICE

Second notice letters will be sent out on the Junk Letters that were not attended to, three letters will be served by the Sheriff's Dept that were never picked up, and the second batch of letters will be sent out this week.

PUBLIC WORKS/ENGINEERING

Alan Walter

Alan will be talking to Astech as to getting a discount on the seal coat job as it was no done very well.

Alan will be checking with Abbi Dorn on the 2011 Flood Control Levee System Certification Analysis Progress Report.

NEW BUSINESS

The Commission chose not to increase Staff salary at this time.

Alan feels the area Laurence Anderson wants to fill on Trevor Anderson's lot is not a wet land and can be drained and filled.

The Commission does not want to take on the responsibility of the Library Budget but they are ok with McKenzi helping her in an advisory capacity.

New hire Ken Kitelinger has been hired as the new Public Works Employee; he will be starting August 1st, 2015. Interviews are ongoing for the Tax Assessor/Building Inspector.

The Pole Building Ordinances are tabled until the second meeting in Nov, with the date of the end of the six month moratorium.

Ordinance Enforcer will be tabled until the next meeting, Building Inspector will be put together with Tax Assessor.

FYI

If any Commissioners would like to attend the Legislative Assembly please let McKenzi know.

Preliminary Budget Prep Mtg will be held July 27th at 6pm.

North Dakota League of Cities 85th Annual Conference will be held Sept 24-26 in Fargo, ND.

Moore Engineering would like to make a presentation to the Commission, if anyone is interested please speak to Scott about it.

The Souris Valley Animal Shelter will be holding a Chip Clinic at a reduced rate in August. Fliers will be posted for more information.

ADJOURNMENT

Motion Anderson/Price to adjourn 8:21 pm carried. Voice call votes yes, unanimous.

Commission President
Scott Blotter

Deputy Auditor
Lisa Jacob