

**VELVA CITY COMMISSION**  
**REGULAR SESSION, AUG 10<sup>TH</sup>, 2015 7:00PM**

Velva City Commission meeting was called to order at 7:00pm by Commission President Scott Blotter. Pledge recited.

Commissioners present; Anderson, Jacob, Keller, Price.

Others in attendance; Brent Fischer, Alan Walter, Jim Wilson, Cindy Kittelson, Ken Kitelinger, Ron Nagle, McKenzi Kossan, Lisa Jacob.

Motion Anderson/Jacob to approve the Aug 10<sup>th</sup>, 2015 agenda carried. Voice call votes yes, unanimous.

Motion Keller/Anderson to approve the July 27<sup>th</sup>, 2015 Regular Session minutes carried. Voice call votes yes, unanimous.

**GUESTS**

Laurence Anderson was unable to make the meeting.

Brent Fischer approached the commission about the 4th Ave Easement. Previously the City and County did not have a signed and notarized copy, Brent presented the City with one and stated the County now has a copy. Motion Jacob/Keller to table this issue until the City Attorney has a chance to look over the document carried. Voice call votes yes, unanimous.

**BILLS & FINANCIALS**

Tuesday there will be a meeting with Blue Cross Blue Shield and the city employees to go over the 2016 rates, plan options and changes. Wednesday the Office will be closed from 10am to 4pm for training.

Motion Price/Anderson to pay the bills in their entirety carried. Voice call votes yes, unanimous. Ackerman-Estvold \$3,227.50, Bank of ND \$93,562.50, Acme Tools \$60.00, BHG, Inc. \$104.50, Pam Jemtrud \$400.00, Gaffaney's of Minot \$196.77, Hedahls Auto Plus \$51.45, Home of Economy \$213.50, Job Service \$42.43, Mouse River Oil Co., Inc. \$736.32, One Call Concepts \$20.90, Ron Nagle \$56.00, Sensaphone \$480.00, Wilson Law Firm \$2,120.00, Farmer's Union Oil \$342.90, Gooseneck Implement \$204.57, Ottetail \$3,769.54, Ron Nagle \$28.60.

**CITY COMPLAINTS**

A complaint by the Sauter's was brought before the commission that the Oster mailbox is on their property. Motion Price/Keller to, pending postal approval, move the mailbox to in front of the property it is to serve carried. Roll call votes yes-Anderson, Keller, Price, Jacob; Votes no-Blotter.

**ATTORNEY REPORT**

AN ORDINANCE ENACTING SECTION 16-851 OF THE CITY CODE OF THE CITY OF VELVA, NORTH DAKOTA, REGULATING ACCESSORY BUILDINGS WITHIN THE CITY LIMITS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VELVA, MCHENRY COUNTY, NORTH DAKOTA AS FOLLOWS:

Section 16-851. Accessory Buildings.

Section 1. Purpose. The purpose of this ordinance is to ensure that the character of any accessory building that may be built in any residential district of the city is consistent with that of the principal building it is built incidental to, so that it conforms with the City's Comprehensive Plan and does not interfere with the harmony or quiet enjoyment of the neighbors or neighborhood.

Section 2. Contrary Provisions. Notwithstanding any provisions to the contrary in the Velva Municipal Code of Ordinances, the provisions of this ordinance shall control the construction of accessory buildings in residential zoning districts of the City of Velva.

Section 3. Definition(s). "*Principal Building*" shall mean any building exclusively occupied by one or more families as a dwelling.

Section 4. Principal Building Required. A principal building must exist prior to, or built simultaneously with, the construction of any accessory building.

Section 5. Regulations. All accessory buildings built or moved into residential zoning districts within the City of Velva shall conform to the following specifications:

Structure – all accessory buildings shall be of stick-frame construction, as opposed to post-frame construction (i.e., pole-building or pole-barn);

Building Height – Sidewalls shall have a maximum height of ten (10') feet, with the entire structure comprising no more than one and a half stories in height;

Overhang – all accessory buildings shall have, at minimum, a one (1') foot overhang with gutters attached.

Exterior Finish – the exterior of an accessory building shall be finished with residential-style products or siding, as opposed to commercial or industrial products or siding.

Size – the size of any accessory building shall conform to the size and dimension requirements specified elsewhere in the Velva Municipal Zoning Code.

Section 6. Other Requirements. The Velva Municipal Code of Ordinances shall govern any and all other requirements for the construction of an accessory building not specifically addressed herein.

Motion Anderson/Price to accept the second reading of the Accessory Buildings ordinance as read carried. Roll call votes yes-Anderson, Keller, Price, Jacob, Blotter, unanimous.

#### **BUILDING PERMITS**

Motion Anderson/Price to approve the Velva Fire Dept and Jamie Guttormson building permits carried. Voice call votes yes, unanimous.

Noel Podoll has resigned from the Building Committee, anyone who is interested in taking his place please contact Blane Keller.

#### **GAMING**

Motion Keller/Price to approve the Souris Valley Care Center Volunteers gaming permit carried. Voice call votes yes, unanimous.

#### **POLICE**

Jacob estimates about half of the Junk Letters have been taken care of and will be checking on the rest later this week.

#### **PUBLIC WORKS/ENGINEERING**

##### **Alan Walter**

Astech will be redoing Third St sometime with the next two weeks. Braun Intertech has completed the boring tests in the Levee and found one spot that will leech. Plans are in process on a way to fix this issue.

#### **NEW BUSINESS**

##### **FYI**

The Reiswig dog has been confiscated by the McHenry County Sheriff's Dept and released to the Souris Valley Animal Shelter. The dog is available for adoption to anyone not living within the city limits of Velva. Mr. Reiswigs appeal process has already passed; he will not be heard by the Commission again on this issue. McKenzie and Lisa will be attending the ND Dept of Commerce-Grant Administration and Writing Workshop held Aug 25<sup>th</sup> in Bismarck.

#### **ADJOURNMENT**

Motion Anderson/Jacob to adjourn 7:56 pm carried. Voice call votes yes, unanimous.

Commission President  
Scott Blotter

Deputy Auditor  
Lisa Jacob