

**VELVA CITY COMMISSION  
REGULAR SESSION, NOV 10<sup>TH</sup>, 2014 7:00PM**

Velva City Commission meeting was called to order at 7:00 pm by Commission President Scott Blotter. Pledge recited. Commissioners present; Anderson, Keller, Price.

Others in attendance; Mike & Cindy Smith, Cindy Kittleson, Jim Wilson, Ivan Canevello, Lisa Jacob.

Motion Anderson/Keller to approve the, Oct 27<sup>th</sup>, 2014 Regular Session minutes carried. Roll call votes yes, unanimous.

Motion Keller/Price to approve the Nov10<sup>th</sup>, 2014 agenda carried. Roll call votes yes, unanimous.

**GUEST**

Mike Smith approached the commission to discuss the water bill being certified to his property at 210 2<sup>nd</sup> St E. Motion Keller/Price to accept \$100.00 from MR. Smith to cover a portion of the bill left behind by Mr. Murrieta leaving the rest for Mr. Murrieta to pay when he returns to the area.

In the absence of Mr. Thomas the Commission discussed his issue and chose to take no action.

**BUILDING INSPECTOR**

After Mr. Canevello left a notice with Mr. Erdman that a permit was needed for his project, Mr. Erdman did fill out an application and submitted it to the Building Commission. Mr. Canevello approved a deck permit for Alonna Kreuger.

**BUILDING PERMITS**

Motion Keller/Anderson to approve Mr. Erdman's building permit carried. Roll call votes Anderson-yes, Keller-yes, Price-no, Blotter-yes.

**PUBLIC WORKS/ENGINEERING**

**Alan's Report**

Alan approached the commission to inform them of the upcoming Comp Plan Comity meeting on the Nov 12<sup>th</sup> at 6:30. Braun Intertech is finishing their report on the investigation of the levees soon and will sending the results to the Commission. Kelly Jemtrud & Scott Blotter will be writing up a Pest Control Abatement Plan to present to Ackerman-Estvold.

**BILLS & FINANCIALS**

Motion Price/Keller to approve the bills carried. Roll call votes yes, unanimous. Amy Ones \$3,706.40, BHG \$2,03.44, Gaffney's of Minot \$450.12, Gooseneck Implement \$310.04, Gravel Products \$1,248.56, Home of Economy \$72.52, Job Service of ND \$146.51, Lowes Garden Center \$1,35.00, Minot Area Chamber of Commerce \$295.00, Mouse River Oil Co \$1,114.81, Pam Jemtrud \$300.00, SRT \$2,120.77, Swanston Equipment \$436.15, Velva Drug \$56.06, Velva Fresh Foods \$100.37, Verendrye \$1,333.34, Wilson Law Firm \$4,369.28.

**OLD BUSINESS**

Laurence Anderson's utility bill issue was tabled until further notice as he could not make the meeting.

Motion Anderson/Price to change the amount of the water deposit from \$125.00 to \$0.00 and credit all current water deposits to the utility bill carried. Roll call votes yes, unanimous.

It was confirmed the container belonging to Glenn Street has been moved.

The first reading of the new Camper Ordinance was written & read by City Attorney Jim Wilson as follows:

AN ORDINANCE ENACTING SECTION 16-1802 OF THE CITY CODE OF THE CITY OF VELVA, NORTH DAKOTA RELATING TO OCCUPATION OF RECREATIONAL VEHICLES WITHIN THE CITY LIMITS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF VELVA, MCHENRY COUNTY, NORTH DAKOTA AS FOLLOWS:

Section 16-1802. Recreational Vehicles.

Section 1. PURPOSE. The purpose of this Ordinance is to limit the use of Recreational Vehicles and other nonpermanent structures for permanent human habitation because it is the determination of the City Commission that their use in the City for permanent human habitation is deleterious to the health, safety, and welfare not only of the persons residing therein, but, additionally, of the public at large. Portable heating devices, non-standard electrical connections, a lack of approved sanitary facilities, including, but not limited to, bathrooms with toilets, sinks or showers or bathtubs and standard kitchen facilities, among other facilities associated with safe places of permanent human habitation, all lend themselves to unhealthful, unsanitary and hazardous living conditions, if utilized for extended periods of time, occasioned in part because recreational vehicles and other nonpermanent structures are not intended for use as places of permanent human habitation and do not adequately provide for the needs associated with human habitation.

Section 2. DEFINITIONS. For the purposes of this ordinance the following terms have the following definitions:

(A) Recreational Vehicle" shall mean a vehicle, whether factory or home built, whether on or off wheels, whether towed or carried on a motor vehicle or self-propelled, including, but not limited to, motor homes, fifth-wheels, hitch mount pull behind trailers, pop up tent trailers, campers meant to be affixed to the beds of trucks, converted vehicles such as buses, trucks or trailers, vehicles designed to be used as temporary dwellings for travel, recreation or vacation use, and any other vehicle of any nature mounted on wheels and suitable for human occupancy. Such vehicles may be with or without kitchen and toilet facilities or self-contained water and sewage systems; however, this term does not include mobile homes or manufactured homes.

(B) Occupy: means the use of a recreational vehicle for living, sleeping, dwelling, housekeeping, business, residence, or other purposes associated with human occupation or habitation, for any duration and whether or not occurring on an overnight basis.

Section 3. STORAGE. One recreational vehicle may be stored:

(A) On the home premises of its owner in a driveway or in a side or rear yard if said trailer is located at least as far from the lot lines as may be required by applicable zoning regulations and shall not be closer than 10 feet to any building on the same lot;

(B) In an accessory private garage building on the owner's premises; or

(C) On the commercial or industrial premises of the owner, subject to all zoning restrictions.

Section 4. TRAFFIC AND VEHICLE REGULATIONS. Recreational vehicles shall be used in compliance with all ordinances regulating traffic or the condition of vehicles insofar as such ordinances are applicable.

Section 5. OCCUPATION. Recreational vehicles shall not be occupied within the city outside an approved RV park and it shall be unlawful, within the corporate limits of the city, for any person to park or allow to be parked any recreational vehicle on any premises owned by any person, whether that vehicle is occupied or unoccupied, except as provided in this chapter. Without limitation, any recreational vehicle that is hooked up to, or utilizing in any way, the utilities of an existing dwelling will be considered to be occupied and, therefore, will be in violation of this ordinance and subject to any and all enforcement actions and penalties.

Section 6. EXCEPTIONS: Temporary guests of residents who come to visit may temporarily occupy a recreational vehicle situated on the resident's property, but may only do so for a period not exceeding 7 continuous days, and not exceeding a total of 28 days in a single year.

Section 7. PENALTY.

(A) Any person violating any provision of this ordinance shall be issued a warning by the City of Velva informing that person of the need to cease and desist from allowing such use of the recreational vehicle or other non-permanent structure for human habitation purposes.

(B) Any person who violates, disobeys, neglects, omits, tries willfully to circumvent the intent of the Ordinance, refuses to comply with this Ordinance, or resists enforcement of any of its provisions more than five (5) days after having received a warning of such violation shall be subject to a fine in the amount of \$500.00 per each recreational vehicle in violation of this ordinance. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Motion Anderson/Keller to pass this ordinance for the first reading carried. Roll call votes Anderson-yes, Keller-yes, Price-yes, Blotter-yes.

#### **NEW BUSINESS**

Discussion was held on the purchase of a garbage truck and street sweeper for the City of Velva.

Motion Keller/Anderson to make a payment of \$14, 672.17 to Peoples State Bank on the Loan for the Sewer & Water District in the Overvold Addition from the General Fund as soon as possible.

#### **FYI**

A financial mtg will be held on Nov 24<sup>th</sup> at 6pm in City Hall.

James Anderson is working on obtaining the domain name Velva.com for the use of the city.

#### **ADJOURNMENT**

Motion Anderson/Keller to adjourn 8:51pm carried. Roll call votes yes, unanimous.