

**VELVA CITY COMMISSION  
REGULAR SESSION, NOV 24<sup>TH</sup>, 2014 7:00PM**

Velva City Commission meeting was called to order at 7:00 pm by Commission President Scott Blotter. Pledge recited. Commissioners present; Anderson, Balas, Keller, Price.

Others in attendance; Rosie Vetter, Keith Heisler, Ivan Canevello, McKenzi Kossan, Lisa Jacob.

Motion Anderson/Price to approve the, Nov 10th, 2014 Regular Session minutes carried. Roll call votes yes, unanimous.

Motion Anderson/Keller to approve the Nov 24<sup>th</sup>, 2014 agenda carried. Roll call votes yes, unanimous.

**GUEST**

Rosie Vetter approached the commission about paying for their own insurance. Motion Anderson/Keller to verify the ambulance equipment insured and have the City pay the bill carried. Upon discussion, James rescinded his motion seconded by Keller. Roll call votes yes, unanimous. Motion Anderson/Keller to have the City Auditor draft a letter to Randy Hauk, the President of the VCDC, on behalf of the Velva Ambulance Service to inquire about sales tax help in funding the Ambulance in the amount to at least cover the insurance carried. Roll call votes Anderson-yes, Balas-yes, Keller-yes, Price-yes, Blotter-yes, unanimous.

**AUDITORS REPORT**

The financial meeting with Amy Ones has been moved to Jan 12<sup>th</sup> 6:00 pm. McKenzi made a request to the commission to join the International Institute of Municipal Clerks. Motion Anderson/Keller to fund the International Institute of Municipal Clerks membership request on behalf of the City Auditor McKenzi Kossan of \$155.00 coming out of the general fund carried. Roll call votes yes, unanimous. Special assessments have been updated and certified for 2014. Motion Balas/Price to make known the \$14,672.17 that went to pay for the Overvold Sewer Water Addition was funded by the residents who took part in that addition by special assessment and not come from the general fund carried. Roll call votes yes, unanimous. Motion Keller/Price to authorize the Deputy Auditor to attend the free Sustainable Utility Management for Small & Rural Systems Training in Burlington Dec 15<sup>th</sup> and pay mileage carried. Roll call votes yes, unanimous. Liquor Licenses are due next month.

**BILLS & FINANCIALS**

Motion Keller/Anderson to pay the bills in their entirety and send all future bills belonging to the fire dept to them carried. Roll call votes yes, unanimous. Cardmember Service-Visa \$2215.91, Farmers Union Oil \$907.50, Internal Revenue Service \$44.68, International Institute of Municipal Clerks \$155.00, Job service of ND \$146.51, National Notary Association \$26.00, ND Rural Water Systems Association \$26.00, ND Rural Water System \$225.00, One Call Concepts \$18.70, Ottertail Power \$3,969.77, Peoples State Bank \$14,672.17, SRT \$349.08, TC Specialties \$111.50, UNUM Life Insurance Co. \$71.34, Verendrye Electric Coop Inc. \$1,333.34, Wal-Mart \$251.97.

**OLD BUSINESS**

The County did not certify the Sager water bill. Laurence Anderson will be responsible for the bill. The second reading of the camper bill will be tabled until Mr. Wilson is able to attend another meeting.

**NEW BUSINESS**

The janitorial service contract with Pam Jemtrud was reviewed by the commission. It was decided to table the subject until further questions could be answered. Motion Anderson/Keller to give \$75 from the general fund to each full time staff member and Ivan Canevello for a Christmas Bonus carried. Roll call votes yes, unanimous.

**ADJOURNMENT**

Motion Anderson/Balas to adjourn 8:44 pm carried. Roll call votes yes, unanimous.

Commission President  
Scott Blotter

Deputy Auditor  
Lisa Jacob