

**VELVA CITY COMMISSION  
REGULAR SESSION AUGUST 22, 2016 7:00PM**

The Velva City Commission Meeting was called to order pm by Scott Blotter, Pledge was recited. Introductions waived. In attendance; Matt Zimney Scott Blotter, Dave Keller, Tom Foley, Ben Zietz, Kelly Jemtrud, Ken Kitelinger, Ron Nagel, Judy Peterson, McKenzi Kossan  
Motion Keller/Foley to approve Regular Session minutes from 08/08/16 carried

**AUDITORS REPORT**

Motion Zietz/Foley to approve the bills for August 22, 2016 carried

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Ackerman –Estvold \$12,115.85; Acme Tools \$21.15; TC Specialties \$37.25; Bank of North Dakota \$123,887.50; BCBS \$5131.88; Circle Sanitation \$5570.75; 1<sup>st</sup> District Health Unit \$44.00; Farmers Union Oil \$ 71.16; Tom Foley \$168.48; McHenry County Auditor \$20,803.02; Hawkins \$2,497.68; Jim’s Welding \$105.00; Pam Jemtrud \$450.00; Kevins Plumbing & Heating \$152.00; McKenzi Kossan \$259.20; Mouse River Oil Company INC \$324.84; ND State Plumbing Board \$25.00; NTFC \$850.73; One Call Concepts \$ 8.00; Ottetail Power Company \$3,800.49; RDO Equipment \$132.82; Strata Corporation \$491.30; UNUM Life Insurance \$291.25; Velva Drug Company \$30.50; Wal-Mart \$137.92; Wilson Law Firm \$2,176.00

**ATTORNEYS REPORT**

Discussion was held with Attorney Matt Zimney regarding the ordinance amending section 6-214 (Hours of Sale; Violation; Penalty)

Motion Foley/Keller to approve the first reading of section 6-214(Hours of Sale; Violation; Penalty) carried. Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Motion Keller/Zietz to add cash penalty to section 6-214(Hours of Sale; Violation; Penalty) 1<sup>st</sup> violation \$250, 2<sup>nd</sup> violation \$350, 3<sup>rd</sup> violation \$500, 4<sup>th</sup> violation \$750 carried.

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

**BUILDING PERMITS**

Motion Zietz/Foley to approve shed permit for John& Karen Kramer carried.

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Discussion held regarding Creative Properties located on the East side of town. There is an interested party that is inquiring about turning this building into condos. Blotter to bring more information to future meeting

**GAMING**

Motion Keller/Zietz to approve CYP Community Youth Project gaming permit carried

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Motion Keller/Zietz to approve Kick Stands for Cancer permit for 8/27 carried.

Roll Call Vote; (Yes) Keller, Zietz, Blotter (No) Foley

**KELLY’S REPORT**

Kelly reported with Commission that he will be cutting trees along the levee in September. There are some issues at the water plant but are being dealt with. Street Patching to begin in September, water & sewer lines were jetted & the camera was used.

**ALAN’S REPORT**

The second park access is being worked on to address concerns of the Corps of Engineers. There will be some survey information gathered for the plans. Some of the details will be refined and some other items looked at. The project will be re-advertised and bid in September. The Commission will be awarding in September. Construction will take about three weeks with substantial completion this fall. The work on the bridge will be able to be done next year.

The toe drain on the east side of Velva is waiting final comments from the Corps. Hopefully we will have the go ahead and complete that project this fall also. There were questions on whether the drain would work if the detention were full and then a huge rain event occurs. We have a letter from Braun Intertec that this will not be a concern. (But we are dealing with the Corps on both of these projects!)

The GPS/GIS project is moving forward (No Corps). Collection of the water valves and the curb boxes locations has started. Troy Kostec of Ackerman will be working with Kelly to gather the information and get it entered on the Velva site. That will be done this fall so the information will be available for Kelly and everyone this next winter.

#### **POLICE**

Commissioner Foley discussed parking around the school & has been in contact with law enforcement.

#### **NEW BUSINESS**

Motion Zietz/Keller to assign the City Attorney to draft an Ordinance that allows the sale of City Property carried

Motion Keller/Foley to table the sale of the city lot sales until new ordinance is passed carried.

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Anyone interested in bidding on these properties may come to city hall to inquire on the properties that may be for sale and the DOT Access Policy to these lots.

Discussion was held regarding the Souris Valley Care Center being located on City Property. Property taxes will be discussed at a future meeting.

Corps of Engineers will be here for the levee inspection in September, between the 12<sup>th</sup> & 16<sup>th</sup>. Anyone interested in joining please let Scott know.

#### **OTHER ISSUES**

Discussion was held regarding the update of several City ordinances.

Motion Keller/Zietz to amend the Move Structure Ordinance to reflect a cost increase from \$5.00 to \$20.00 pending legal opinion carried

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Motion Zietz/Foley to change the Building permit cost to \$20.00 for the first \$1,000.00, \$2.00 for every \$1000.00 after, with a Max of \$400.00 for residential & a max fee of \$900.00 for commercial pending legal opinion carried.

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Motion Keller/Zietz to change the building height from 10 feet to 12 feet & remove section regarding overhangs from the Ordinance pending legal opinion carried.

Roll Call Vote; Yes, Foley, Keller, Zietz, Blotter

Motion Keller/Foley to change Ordinance #187 to state that a building permit is required for all privacy fences pending legal opinion carried.

Roll Call Vote; Yes, Foley, Keller, Blotter (No) Zietz

Motion Keller/Foley to give \$6,000.00 out of Fire Equipment & Reserve Fund for Fire Dept to purchase aspirators. Roll call vote; Yes, Foley, Keller, Zietz, Blotter

#### **ADJOURNMENT**

Meeting adjourned 8:06 pm

**Commission President**  
Scott Blotter

**Auditor**  
McKenzi Kossan