

VELVA CITY COMMISSION MEETING MINUTES
MONDAY MAY 12th, 2014 7:00 pm

Velva City Commission meeting was called to order at 7:00 pm by Commission President Cindy Shattuck pledge recited. Commissioners present; Blotter, Anderson, Larson, Shattuck,

Others in attendance; Will Butler, Jacob Gadewoltz, Alan Walter, Linda Berland, Eric Mack, Fred Price, Lucy Price, Mark Balas, Marlys Loken, Trey Skager, Ryan Halverson, Jim Wilson, Carol Bickler, Ivan Canevello, Kelly Jemtrud, Lisa Jacob, McKenzi Kossan.

Motion Anderson/Blotter to approve the May 6, 2014 Ackerman-Estvold special meeting minutes & the April 28th regular Commission mtg minutes carried. Roll call vote yes, unanimous

Motion Blotter/Larson to approve the May 12th, 2014 agenda with the following additions; under new business, fire truck loan agreement with the rural Fire Dept & under public works, letter from the Department of Health carried. Roll call vote yes, unanimous

GUESTS:

Residents from Prospect Hills approached the Commission regarding issues with the two homes being moved in on Briar Drive. City Attorney Jim Wilson stated that this is a civil issue & suggested that if further action on the placement of these homes is desired, that the Prospect Hills Residents would need to hire an attorney to pursue the issues.

Will Butler with Mid Continent approached the Commission regarding the approval & installation of a fiber optic cable under the Souris River along Hwy 41 in Velva. The City would like a letter stating that the responsibility & expense of any damages accrued during this project would be that of Mid Continent. Scott to contact the DOT regarding easement of right of way, the City requested that Will Butler inquire regarding a franchise agreement. Mr. Butler will contact us before the May 27th, 2014 Commission meeting. Carol to contact the Stanley office regarding fees charged when Mid Continent fiber optic cable was placed there.

BUILDING PERMITS

Motion Larson/Blotter to approve building permit submitted by Ryan Hoff (Building & Demo Permit) contingent upon approval of the Planning Commission carried. Roll call vote yes, unanimous

Dale Alltoff's request to fill in Wetland will be discussed at the May 27th, 2014 Commission mtg.

POLICE:

April Police Report reviewed

Deputy Sheriff Trey Skager introduced new Deputy Ryan Halverson.

Municipal Judge, Prosecuting Attorney & Possible contract with McHenry County tabled until further notice.

PUBLIC WORKS / ENGINEERING

Kelly's Report

Dike maintenance plan discussed.

Alley way behind NTFC & Velva Fresh Foods discussed. City Engineer Alan Walter will look at the alley & discuss at the May 27th, 2014 Commission Meeting.

Kelly will discuss Siren installation with the Building Superintendent of Minot Kevin Sickler & Alan Walter.

The City Office & Public Works to determine the date of the City Clean up week.

Alan's Report

Discussion held regarding control point documentation on the dike. City Office will search for document.

Department of Health letter discussed. Motion Blotter/Anderson to sign NDDOH Certificate of performance carried.

Roll call vote yes, unanimous. Alan presented memo regarding street repair costs & a plan to break repairs down into an 8 year phase. Commissioner Blotter has contacted Astec regarding additional street repair in Velva. Commissioner Blotter will provide Astec with priority areas that need repair. Astec to submit bid that will be discussed with City Engineer Alan Walter.

NDDOT Grant letter for Hwy repair discussed.

Braun Intratect will be coming to do a sight inspection on the borings that were done in the next few weeks.

Alan will be in Velva Thursday May 15, 2014 with the Souris Basin Planning Council to review work done on lagoon.

Comp plan contract discussed, motion needed for an effective date of contract.

Motion Blotter/Larson to have May 13, 2014 as the effective date of the Velva Comp Plan Contract carried. Roll call vote yes, unanimous

BILLS & FINANCIALS

Motion Larson/Anderson to approve the bills carried. Roll call vote yes, unanimous

Aggregate Construction Inc \$351.60, BHG Inc \$4133.64, Black Mountain Software \$1,328.00, Cardmember Service-Visa \$580.98, Circle Consulting \$1,367.55, Circle Sanitation \$5,563.00, Farmers Union Oil Company \$1,088.92, Gaffaneys of Minot \$391.84, Gooseneck Implement \$345.12, Gustafson Septic Service Inc \$2,140.00, Home of Economy Inc \$192.76, Menards \$36.48, Mouse River Oil Company Inc \$832.03, ND State Plumbing Board \$40.00, One Call Concepts Inc \$11.00, Ottertail Power \$4,035.81, PHD Trucking & Excavating LLC \$6,350.00, Swanston Equipment \$1,354.64, Team Lab Chemical Corp \$3,525.00, Velva Area Voice \$19.81, Velva Drug Company \$49.66, Wilson Law Firm \$2,204.00.

Funding for Street repairs discussed. Motion Anderson /Larson to allocate \$310,000.00 to the 2014 street repairs from the 2010 & 8010 funds carried. Roll call vote yes, unanimous

USDA Loan regarding the new Fire Truck discussed.

Motion Blotter /Anderson to have Carol acquire a short term loan to pay for Fire Truck until the USDA Loan funds are secured. Fire Department will pay the interest & fees for the short term loan carried. Roll call vote yes, unanimous

OLD BUSINESS

Discussion held regarding the 2014 One Cent City Sales Tax brochures. These brochures will be here Wednesday, May 14th & need to be passed out to the residents ASAP. Lisa will call the Boy & Girl Scouts to see if they would volunteer to assist in passing these out. Commission & City Staff to meet Wednesday, May 14, 2014 @ 6:00 pm to go door to door & pass out these brochures.

Ceder Lodge dirt removal Hwy right of way to remain under old business

McHenry County GIS mapping system ownership still under discussion at the County level

Kirk Morgan street issue tabled until further notice.

Mid Summer Nights Jam & Rib Fest location discussed

NEW BUSINESS

Discussion held regarding improving safety at the rail road crossing behind the Lariat. City office will contact Sheri Bonebreak regarding the trespass issue.

Health Insurance for Ivan & the possibility of Lisa going full time will be discussed at the May 27th, 2014 Commission mtg.

GAMING PERMITS

Motion Larson/ Blotter to approve the Souris Valley Care Center & the Velva Fire Dept Gaming Licenses carried. Roll call vote yes, unanimous

OTHER ISSUES

Motion Larson/Anderson to have the Velva Area Voice as the official City News Paper carried. Roll call vote yes, unanimous

The May 26th, 2014 Commission Meeting will be moved to May 27th, 2014 due to holiday.

The Corps of Engineers will be in Velva May 12th – May 20th inspecting dike.

ADJOURNMENT

Motion Anderson/Blotter to adjourn 9:45 pm carried. Roll call vote yes, unanimous

Commission President
Cindy Shattuck

Deputy Auditor
McKenzi Kossan