

**VELVA CITY COMMISSION MEETING MINUTES (FULL VERSION)**  
**MONDAY, DECEMBER 23, 2013 7:00 pm**

Meeting called to order 7:05 pm by Commission President Cindy Shattuck pledge recited.  
Commissioners present; Shattuck, Blotter, Anderson, Larson, Johnson  
Others in attendance; Mike Heisler, Julie Anderson, Chris Baytosh, Paul Thomas, Alan Walter, Jim Wilson, Ivan Canevello, McKenzi Kossan

Motion Anderson/Blotter to approve the December 10<sup>th</sup>, 2013 meeting minutes with the following corrections; correct the spelling of Terry O'Shea. Under old business add comments from Harry Bergstad regarding seeding the 2<sup>nd</sup> half mile of Velva to the City.

Motion JD/ Anderson to approve the agenda with the following additions; under guests, Paul Thomas, under bills & financials, pay off Sunset loan to Souris Basin Planning Council, carried. Roll call vote yes; unanimous

**GUESTS**

Mike Heisler, Julie Anderson & Chris Baytosh from the Velva Park Board conversed with the City Commission regarding NDRIF insurance issues with the City Park. The Velva Park Board is planning to mitigate these issues in the spring of 2014. NDRIF letter states that these issues need to be corrected by July 2015.

Paul Thomas approached the Commission regarding the publication of the full meeting minutes.

**POLICE**

City Commissioners Anderson & Johnson met with County Commissioner Harry Bergstad regarding the 2014 Police Contract. Section 5-2 & 3-1 as well as the price of the 2014 Police Contract reviewed by Commissioners Anderson & Johnson.

Motion Anderson /Johnson to not sign the 2014 Police Contract as printed carried. Roll call vote yes unanimous

Motion Johnson/Larson to not pay the first payment of the 2014 Police Contract in the sum of \$20,325.00 to the McHenry County Auditor carried. Roll call vote yes unanimous

**PUBLIC WORKS & ENGINEERING**

**Alan's report**

Alan presented a recap of the Velva Lagoon repairs. Cost of the project was discussed as well as financing options.

Larson/Blotter to use RDFC fund payment for the lagoon \$50,000.00 contingent on loan condition 1 & City Attorney Jim Wilsons approval (resended)

Motion Blotter/Larson to pay the final payment of \$29,945.41 to Wagner Construction for the lagoon repairs from the \$50,000.00 loan from the Rural Development Finance Corporation loan carried. Roll call vote yes; Shattuck

Comprehensive plan to be discussed at the January 13<sup>th</sup> 2014 meeting, JD to approach VCDC regarding funds

Larson/Blotter to use RDFC fund payment for the lagoon \$50,000.00 contingent on loan conditions 1, 2&3 carried. Roll call vote yes; Larson, Anderson, Blotter, Shattuck (No) Blotter

## **Bills & Financials**

Motion Blotter/Anderson to pay off Sunset Loan to Souris Basin planning Council in the amount not to exceed \$7,800.00 from Fund 8025/Account 460100/Object 710 carried

Motion Anderson/Blotter to approve the bills excluding claim #6324 to the Velva Community Development Corporation in the amount of \$6,065.00 & claim # 6314 in the amount of \$8,263.00 to Ihry Insurance carried. Roll call vote yes; unanimous

Motion Larson/Blotter motion to pay claim #6314 to Ihry Insurance in the amount of \$8,263.00 contingent upon city finance director & auditors explanation carried. Roll call vote yes; unanimous

Auditors bond will be discussed at the January 13<sup>th</sup> 2014 Commission meeting

Affidavits from Hotel Berry owners discussed. City Attorney Jim Wilson advised the commissioners & building inspector do affidavits if they so please.

No response has been received from McHenry County regarding GIS Mapping. Issue will remain under old business.

No response from Kirk Morgan regarding deeding street to City. Issue will remain under old business. 2011 Audit to be reviewed at January 13<sup>th</sup> 2014 commission meeting.

Motion Anderson/Johnson to have the June 2014 voting location be Towner carried. Roll call vote yes unanimous

Discussion held regarding employee wages

Motion Anderson / to increase each employee's wages .80 cents. Motion resented

Motion Larson/Anderson to do a 5% cost of living adjustment to all employees including part time carried. Roll call vote yes unanimous

Motion Larson/Johnson that commissioners receive 50 and mayor 75 for all city & special meetings carried. Roll call yes unanimous

Pam's contract to be discussed January 13<sup>th</sup>, 2014

Financial meeting January 7<sup>th</sup> 2014 6:00 pm

Motion Larson/Anderson to adjourn 9:54 pm