

VELVA CITY COMMISSION MEETING MINUTES
MONDAY, MARCH 10, 2014 7:00 pm

Velva City Commission meeting was called to order at 7:00 pm by Commissioner Scott Blotter pledge recited.

Commissioners present; Blotter, Anderson, Larson, Johnson, Shattuck

Others in attendance; Lance Opperude, Amy Ones, Ryan Klein, Alan Walter, Cindy Kittelson, Kelly Jemtrud, Ivan Canevello, Jim Wilson, McKenzi Kossan

Motion Larson /Anderson to approve the 02/24/14 Commission meeting minutes & 03/06/14 Special meeting minutes (One Cent City Sales Tax) carried. Roll call vote yes, unanimous

Motion Johnson/Larson to approve the 03/10/14 agenda carried. Roll call vote yes, unanimous

GUESTS:

Lance Opperude attended the Commission meeting regarding the vacation of the East end of 2nd Ave. Ivan, Kelly & Scott had a meeting with Lance, decision was made to stop vacation & move forward with variance. Lance will submit building permit later this spring.

Ryan Klein approached the Commission regarding zoning of the 2nd half mile of Velva. Discussion was held to clarify the decision made between the County & the City. Zoning & Subdivision agreement was requested from the County per Ivan Canevello. City Attorney Jim Wilson will review agreement & will be discussed under old business at the March 24th 2014 Commission meeting.

Amy Ones, CPA present at Commission meeting to discuss City financials. Amy will be available as a consultant for McKenzi as she takes over the Auditor roll.

Motion Anderson/Blotter to submit an advertisement to the Velva & McHenry County News papers to hire for the position of Deputy Auditor, part time, possible full time, carried. Roll call vote yes, unanimous

Deadline for applications will be March 24, 2014, interviewing to take place March 27, 2014

Pay for office positions will be discussed at the March 24, 2014 Commission meeting.

POLICE REPORT

The February police report was discussed. The McHenry County Sheriff's department has been short two personnel due to medical issues.

PUBLIC WORKS / ENGINEERING

Kelly's Report

River level as of March 10, 2014 was 94.65 feet.

Kelly will be doing daily readings as a precaution until further notice.

Discussed City wide clean up, Kelly will start sweeping streets as soon as he can.

City wide clean up is tentatively scheduled for the first week in May.

Alan's Report

Proposal for the preparation of the Comprehensive Plan for Velva was reviewed.

The proposal included the specific tasks required to generate a good base to support city growth.

Motion Blotter/Anderson to propose to the VCDC that the remaining \$20,000.00 needed for completion of the Comprehensive Plan be split half & half between the VCDC & the City with the City paying \$10,000.00 & the VCDC paying up to \$10,000.00 carried. Roll call vote yes, unanimous

BILLS & FINANCIALS

Motion Larson/Blotter to approve bills carried. Roll call vote yes, unanimous

1st District Health Unit \$40.00; Ackerman-Estvold Engineering \$7,060.00; BHG \$334.15; Circle Sanitation \$5,631.25; Dakota Supply Group \$798.35; Davidson Construction \$860.00; DOT \$3,121.34; Farmers Union Oil Company \$2,469.11; Gravel Products INC \$912.78; McKenzi Kossan \$80.00; Mid American Research Chemical \$2,195.06; Mouse River Oil Company \$754.96; ND Sewer Pump & Lift Station \$654.00; North Dakota Building Officials \$200.00; One Call Concepts INC \$15.40; Velva Drug Company \$13.44; Velva Fresh Foods \$2.78; Wilson Law Firm \$2,102.00; Work Force Safety & Insurance \$1,837.02

OLD BUSINESS

The City Office to contact Andrea Pfennig regarding addition or movement of blocks to the Renaissance Zone. Discussion held regarding the zoning of the 2nd half mile of Velva. Jim Wilson to review contract requested from County and will be discussed under old business at the March 24, 2014 Commission Meeting.

GAMING PERMITS

Motion Blotter/Larson to approve ND General Federation of Woman’s Club gaming permit carried. Roll call vote yes, unanimous

OTHER ISSUES

ND STREETS letter from the DOT was discussed. Scott will contact the DOT regarding specifics of the project, McKenzi to draft a letter to the DOT requesting the same quality of paint be used that was used to paint streets last time sealing was done, also, will a course level be done prior to the seal coat? & if the curb paint is damaged will it be repaired? The City would also like to be informed of the company who gets bid on street repairs. We would like to inquire about some other work that could done while they are in town.

Purchase agreement on Feist land was discussed. Scott will contact Mr. Feist & bring info back to City.

Letter to Brian Marsh regarding amendment of City Ordinance reviewed. Mc Kenzi will make changes & have Scott sign.

ADJOURNMENT

Motion Anderson/Larson to adjourn meeting 8:26 pm carried. Roll call vote yes, unanimous

**Commission President
Cindy Shattuck**

**Deputy Auditor
McKenzi Kossan**