

VELVA CITY COMMISSION MEETING MINUTES (Full Version)
MONDAY JANUARY 27, 2014 7:00 pm

Meeting called to order 7:00 pm by Commission President Cindy Shattuck pledge recited.

Commissioners present; Shattuck, Blotter, Anderson, Larson, Johnson

Others in attendance; Terry O'Shea, Norm Sollid, Harry Bergstad, Lori Klimpel, Trey Skager, Brian Marsh, Keith Cederstrom, Alan Walter, Cindy Kittelson, Kelly Jemtrud, Ivan Canevello, Carol Bickler, McKenzi Kossan

Motion Blotter /Larson to approve the 01/07/14 Special financial meeting minutes & 01/13/13 Commission meeting minutes carried. Roll call vote yes unanimous

Motion Blotter/Anderson to approve the 01/27/14 agenda with the addition under other issues, scheduling next special financial meeting carried. Roll call vote yes unanimous

GUESTS:

Terry O'Shea approached the Commission regarding the publication of City Commission meeting minutes.

Motion Larson to have McKenzi complete minutes within two days of the meeting & have them sent via e-mail to each Commissioner & Commission President for review. Upon complete commission agreement send them to the Velva Area Voice for publishing. Motion failed for lack of second.

Motion Larson/Johnson that the commission meeting minutes are in there entirety edited by the auditor within two days of meeting and sent to the commissioners & commission president. No reply is necessary, but if there is a reply, two commissioners or Commission president can call a special meeting to discuss issues prior to publishing carried. Roll call vote unanimous

Keith Cederstrom approached the City Commission regarding a letter he received from the ND DOT regarding an encroachment of HWY Right of Way located at the Cedar Lodge on HWY 52. This Right of Way is owned by the DOT. Keith is requesting the City's assistance in gaining use of this right of way. Commissioner Blotter stated that the City's only responsibility is to maintain this approach & the final say is that of the DOT.

Motion Larson/Anderson for the City to draft a letter of support for Keith Cederstrom's permit from the DOT to be reinstated for use of the approach located on HWY 52 Cedar Lodge following all DOT codes carried. Roll call vote unanimous

Draft to be presented at the February 10th Commission meeting

POLICE:

Discussion held regarding the 2014 Police Contract.

Commissioners Anderson & Johnson will continue to meet with County Commissioners to discuss police contract issues.

Motion Anderson/Blotter to approve the revised 2014 Police Contract carried. Roll call vote yes; Anderson, Blotter, Shattuck, (No) Larson, Johnson

Cassey Breyer has been hired to replace States Attorney Marie Roller and will begin working soon.

ENGINEERING

Alan's Report

City Office to forward letter from Souris Basin Planning Council regarding the Action Plan for CDBG funds in ND Planning Region II to Linda Beall with the Velva Housing Authority.

Kelly's Report

Will discuss increasing the cost of sand per load from \$50.00 to \$75.00 at the February 10, 2014 Commission meeting.

BILLS & FINANCIALS

Motion Larson/Blotter to approve bills carried. Roll call vote yes unanimous

Ackerman-Estvold Engineering \$8,649.40; Bank of ND \$10,963.00; Gaffaneys of Minot \$155.00; Ottertail Power Company \$35.00; TC Specialties \$93.50; UNUM Life Insurance \$34.07; Wal-Mart Community GEMB \$151.27; Wilson Law Firm \$1,117.00; Card Member Services \$199.99; Ihry Insurance \$513.00

OLD BUSINESS

Kirk Morgan to be removed from old business until he approaches the Commission

Leave zoning update on 2nd half mile under old business.

NEW BUSINESS

Motion Larson/Anderson to wave fee for annual Velva Chamber meeting March 5th, 2014 12:00 pm carried. Roll call vote yes unanimous

Motion Blotter/Johnson to have the City of Velva provide Blue Direct 100-1900 Group Benefit Plan with a cap of \$9,500.00 carried. Roll call vote yes unanimous

Motion Blotter/Johnson to include the insurance on the water pump & generator at prices stated in quote carried. Roll call vote unanimous

GAMING PERMITS

Motion Blotter/Larson to approve gaming permit submitted by Lynette Shattuck for Justin Kittelson Benefit carried. Roll call vote unanimous

OTHER ISSUES

Discussion held regarding topics for special city finance meetings.

The next special city finance meeting will be scheduled after Feb 15, 2014

Brian Marsh approached the commission regarding possible amendment to the ordinance regarding the slaughtering of animals in the city limits. Brian suggested City ask for public input on having that type of facility in town.

The City Office will request input from other cities on this issue via NDLC list serve.

James, Carol & McKenzi will meet with Amy Ones, CPA on January 31, 2014 @ 1:00 pm Velva City Hall

FYI

Souris Basin Planning Council – action plan for CDGB funds in ND Planning Region II

McHenry County Local Emergency Planning Council invitation

NEXT AGENDA

Brian Marsh – butcher shop

Keith Cederstrom – Letter of support

Kelly - Cost of sand

ADJOURNMENT

Motion Johnson/Anderson to adjourn meeting 9: 22 pm carried. Roll call vote yes unanimous

Commission President
Cindy Shattuck

Deputy Auditor
McKenzi Kossan