

**VELVA CITY COMMISSION MEETING MINUTES
MONDAY, JUNE 23rd, 2014 7:00 PM**

Velva City Commission meeting was called to order at 7:00 pm by Commission President Cindy Shattuck. Pledge recited. Commissioners present; Shattuck, Blotter, Anderson, Larson, Keller.

Others in attendance; Gordon Knutson, Karen Leier, Will Butler, Marvin & Connie Untersherer, Mike Heisler, John Lauinga, Keith Cederstrom, Brent Fischer, Julie Anderson, Tyler Schmaltz, Clint Peterman, Nick Donahue, Cindy Kittelson, Jim Wilson, Ivan Canevello, Kelly Jemtrud, McKenzi Kossan, Lisa Jacob.

Commission President Shattuck swore Commission Vice President Blotter in as the new Mayor/Commission President. Commission President Blotter proceeded to swear in Dave Keller to replace JD Larson as Commissioner, Mike Heisler as Park Board President, & Julie Anderson as Park Board Officer.

Motion Anderson/Keller to appoint McKenzi Kossan as Velva City Auditor carried. Roll call votes yes, unanimous.

Motion Anderson/Keller to appoint Akerman-Estvold as City Engineer carried. Roll call votes yes, unanimous.

Motion Anderson/Keller to appoint James Wilson from the Wilson Law Firm as City Attorney carried. Roll call votes yes, unanimous.

Blotter stated the States Attorneys Office informed him the remaining two Commission seats must be appointed or specially elected. In order for to move forward the City must declare these seats empty, wait two weeks then appoint.

Motion Anderson/Keller to declare two vacant two year seats on the Velva City Commission carried. Roll call votes yes, unanimous.

Motion Keller/Anderson to approve the June 9th, 2014 regular Commission mtg minutes with the following correction, under the Dale Althoff issue, strike "filling the culvert with dirt" and replace with "before proceeding with his plan" carried. Roll call votes yes, unanimous.

Motion Anderson/Keller to approve June 23rd, 2014 agenda with the addition of the Guttormson Building Permit and the Welo Building under New Business.

GUESTS

Brent Fischer approached the council concerning the privatization of Kirk Morgan's street. Blotter addressed each of Fischer's points. Anderson & Wilson suggested sitting down with Morgan and negotiating with him further.

Will Butler approached the council concerning the letter sent to him by the City of Velva. Mr. Butler answered all the key concerns the City had in writing and spoke briefly on them.

Karen Leier approached the Council concerning the Anita Knutson murder. Anderson wanted to know if there was a current reward for the capture of or information on Anita's murderer. She replied there is, but rewards or publicity is always welcome. Anderson replied he will do more research as to what the City can do to help.

Keith Cederstrom approached the Council concerning adding 4 new mobile homes on the lots on 3rd St W. Blotter read the ordinance to Cederstrom and explained they could not at this time and would like to visit this at a later date with all the building permits & dimensions.

BUILDING PERMITS

Motion Anderson/Keller to approve all building permits with exception of the Selzler garage carried. Roll call votes yes.

POLICE

Compliance with semi trailers and campers has been good; County Police presence has been higher.

Lisa Jacob questioned Anderson on the possibility of allowing visiting family members in campers to park on the property of said family. After discussion it was decided to allow campers to park on private property with people living in them for a short period **after** they have contacted City Hall & received signed documentation that all ordinances are followed and City Hall has approved the stay.

PUBLIC WORKS/ ENGINEERING

Kelly's Report

Kelly felt no changes were needed to the Snow & Ice removal assessment list at this time.

BILLS & FINANCIALS

Motion Keller/Anderson to approve the bills carried. Roll call votes yes, unanimous. Acme Tools \$475.20, Dakota Pump & Control Co. \$2,663.30, Hawkins Inc. \$2,924.70, HD Supply Waterworks LTD. \$2,088.51, Lisa Jacob \$41.81, McHenry County Auditor \$20,325.00, McKenzi Kossan \$164.17, Municipal Finance Officers Association \$50.00, SRT \$35.29, Specialties \$111.50, UNUM Life Insurance Co. \$35.67, Velva Drug Co. \$80.46, Wal-Mart \$613.10.

OLD BUSINESS

Commissioners Pay tabled until all commission seats are filled.

Motion Anderson/Keller to approve Mint bar- liquor license transfer carried. Roll call votes yes, unanimous.

Wilson Law Firm will be sending Yard Clean Up Letters via Certified Mail this week to Pat Sager, Gary Powell, Joshua Erdman, Cheryl Jespersen, Dale Althoff, & Laurence Anderson. They will have 10 days from the receipt of the letters to correct the issue or the city will take care of it & the cost will be attributed to their property taxes.

NEW BUSINESS

Velva qualified for grant money to replace the Park Bridge. Discussion was held in reference as to what to do with the old bridge and the possibility of a permanent bypass to the park.

Motion Anderson/Keller to approve Golf Course sublease carried. Roll call votes yes, unanimous.

Motion Anderson/Keller to move Lisa Jacob from part time to full time starting immediately carried. Roll call votes yes, unanimous.

Gravel street repair/maintenance placed under old business until Kelly has been able to speak with the county and work out an agreement to have the city's gravel roads graded on a regular basis. Clint Peterman approached the Council concerning the speed on Truax. He stated there are no speed limit signs on the street & this is taken advantage of daily. After discussion it was decided Kelly will place 20mph signs on Truax.

Move Welo building under old business & continue to research as to how it can be safely & legally handled.

OTHER ISSUES

Motion Anderson/Keller to approve the Farmers Union Temporary Liquor License Transfer for the Summer Night's Jam carried. Roll call votes yes, unanimous.

FYI

Auditors bond must be set by resolution of the city governing body, McKenzie Kossan's Bond will expire January 1st, 2016 & is bonded for \$396,000.00.

Motion Anderson/Keller to withdraw the funds from the NTFC CD to the checking account until further action is required carried. Roll call votes yes, unanimous. NTFC will be under new business on the July 14th meeting.

Local Emergency Planning Council Meeting - September 18th 2014, 5:30 pm Velva City Hall

Blotter temporarily appointed Anderson as Cemetery, Library & Police Commissioner, Keller as Water/Sewer Commissioner, & Blotter as Street, Finance & Levy Commissioner until all seats have been filled.

ADJOURNMENT

Motion Anderson/Keller to adjourn 8:56 pm carried. Roll call vote yes, unanimous.

Commission President
Scott Blotter

Deputy Auditor
Lisa Jacob