

VELVA CITY COMMISSION
MEETING MINUTES TUESDAY, NOVEMBER 12, 2013 7:00 pm

Velva City Commission meeting called to order at 7:00 pm by Commission President Cindy Shattuck. Pledge was dispensed due to being recited at the 6:00 pm Special meeting.

Members present; Cindy Shattuck, Scott Blotter, JD Larson, James Anderson, Darren Johnson. Others in attendance; Roger Kluck, Elizabeth Redding, Rob Schreiner, Greg Boutilier, Alan Estvold, Abbi Dorn, Cindy Kittelson, Jim Wilson, Ivan Canevello, Carol Bickler, McKenzi Kossan

Meeting minutes from Hotel Berry Appeal Hearing, October 15, 2013 will be reviewed at November 25, 2013 Commission meeting.

Motion Larson/Johnson to strike discussion held regarding Cederstrom Hotel dirt fill from October 28, 2013 Commission meeting carried. Roll call vote yes, Johnson, Anderson, Larson, (No vote) Blotter, Shattuck

Motion Larson/ Johnson to add expiration date of Laurence Anderson's demolition permit to 10/28/13 meeting minutes.

Motion Anderson/Larson to approve the October 28, 2013 Commission meeting minutes with the corrections made carried. Roll call vote yes; unanimous

Motion Anderson/Larson to add the following items to the November 12, 2013 Commission meeting agenda; under Police; abandon vehicles & police committee. Under Kelly's report; water pump & snow removal. Under bills & financials the cost of printing minutes, under old business; pledge of securities & levee inspection & Levee inspection meeting 11/19/13 7:00pm carried. Roll call vote yes; Johnson, Larson, Anderson, Blotter, Shattuck

Motion Larson/ Blotter to amend agenda to include a motion to submit lagoon certification to the Energy impact office for reimbursement carried.

Roll call vote yes; unanimous

GUESTS:

Roger Kluck, Civil Engineer with EAPC Engineering & Architecture made a short presentation to the Commission. Elizabeth Redding owner of Bloom in Color discussed the Winter Whimsy Wine Walk.

POLICE

Discussion held regarding North Dakota Century Code regulations on abandoned vehicles. City Attorney Jim Wilson will bring information to November 25, 2013 Commission meeting.

Commissioner Anderson & Commissioner Johnson will be on the committee for the 2014 Police contract.

PUBLIC WORKS/ENGINEERING

Alan's report

Motion Blotter/ Larson to approve the City to apply for the Energy impact grant in the amount of \$214,235.00 carried. Roll call votes yes; unanimous.

This amount would cover half of the total cost of the Lagoon repairs.

Abbi's Report

Motion Blotter/Larson to have the Mayor send a letter to the Souris River Joint Board requesting that there be a meeting held in Velva to explain in greater detail the flood control plan for our area & allow for public input carried. Roll call vote yes; unanimous

Scott & Cindy to attend Corps of Engineers Levee inspection meeting 11/19/13 7:00pm at Minot City hall

Alan Walter has submitted grant application to Ottetail for the City of Velva Comp plan. The grant decision will be made 12/15/13.

The State water commission is holding Cost share policy information meeting 11/25/13 1-2:30 pm at the ward county court house.

Motion Blotter/ Anderson would like the City write a letter to McHenry County requesting the digital GIS information carried. Roll call vote yes; unanimous

Kelly's report

Discussion held regarding one dollar repair fee on utility bills. Carol discussed issue with commission.

Will discuss at November 25, 2013 Commission meeting under old business

Motion Blotter/ Larson to table one dollar repair fee on utility bills until November 25, 2013 Commission meeting under old business carried. Roll call vote yes; Unanimous

The water pump purchased from Rain for Rent has been delivered to City Hall. Kelly will be getting the parts necessary to run the pump.

Discussion held regarding snow removal for this winter, the goal is to keep the business district as clear as possible & move excess snow to other locations.

FINANCIALS

Motion Blotter/Larson to approve the following bills carried. Roll call vote yes; Unanimous
3D Specialties INC \$207.75; Acme Tools \$74.99; BHG INC \$473.67; Farmers Union Oil Company \$1,222.96; Gaffaneys of Minot \$83.11; Gravel Products INC \$589.44; Home of Economy INC \$139.93; Itron INC \$1,419.92; JD Larson \$121.00; Main Electric Construction INC \$117.99; Menards \$179.31; Minot Area Chamber of Commerce \$281.00; Mouse River Oil Company INC \$926.34; NDLC \$1,440.00; Northern Truck Equipment Corp \$60.59; Office of the State Auditor \$165.00; One Call Concepts \$9.90; Schock’s Safe & Lock Service \$16.00; Souris Basin Planning Council \$737.50; TC Specialties \$123.50; Velva Drug Company \$90.74; Velva Fresh Foods \$152.89; Gary Willoughby \$150.00; Velva Public Library \$8,700.00

Motion Johnson/Larson to print only the motions, votes & bills from the City Commission meetings & have a board approved detailed paper copy of the minutes available at city hall carried. Roll call vote yes; Johnson, Anderson, Larson, Shattuck, (No) Blotter

OLD BUSINESS

Discussion held regarding closure of the Hotel Berry. The City has conformation that Mr. Whiting has received the certified letter from the City.

Pledge of securities discussed.

BUILDING PERMITS

Motion Johnson /Blotter to approve the building permit submitted from Justin Bullinger for a detached garage carried.

Roll call vote yes; Unanimous

AGENDA FOR NEXT MEETING

Abandoned vehicles

Date for City financial meeting

\$1 repair fee on utility bills

Kirk Morgan Deed Street to City

ADJOURNMENT

Motion Blotter/Larson to adjourn meeting 9:57 pm carried. Roll call vote yes; Unanimous

Commission President
Cindy Shattuck

Deputy Auditor
McKenzi Kossan