

**VELVA CITY COMMISSION
MEETING MINUTES MONDAY, OCT 14, 2013 7:00 pm**

Velva City Commission Meeting called to order at 7:00 pm by Commission President Cindy Shattuck. Pledge recited. Motion Anderson/Blotter to approve minutes from September 23, 2013 & October 4, 2013 Special meeting minutes carried. Roll call vote yes; Shattuck, Blotter, Anderson (No Johnson)
Motion Blotter/ Anderson to approve October 14, 2013 agenda with the following additions carried;
Kirk Morgan (guests), Velva Halloween 5k run/walk (FYI), Sirens (Public works)
Roll call vote yes; Shattuck, Blotter, Anderson, Johnson
Commissioners present; Cindy Shattuck, James Anderson, Darren Johnson, Scott Blotter. Absent (JD Larson)
Others in attendance; Kirk Morgan, Lance Selzler, Terry Peterson, Jim Wilson, Alan Walter, Cindy Kittelson, Ivan Canevello, Kelly Jemtrud, Carol Bickler, McKenzi Kossan

GUESTS:

Kirk Morgan approached the commission regarding his driveway located at 505 4th Ave West, Velva ND 58790. Mr. Morgan owns the street going west from the east edge of Larson's 1st addition. The Commission discussed having a legal document drawn up by City Attorney Jim Wilson to deed the street over to the city. Mr. Morgan stated he would be willing to work with the city on this issue. A request was made by Mr. Morgan to have a (Dead End) sign as well as a (Slow Children at play) sign placed at the intersection of 4th St and 4th Ave West.
Motion Blotter/ Johnson to have City attorney Jim Wilson draft contract for acquisition for the street from the North edge of 5 & 11 to the East end of lots 3 & 10 on 4th Ave west carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson
Motion Blotter/Johnson to have the city put up a (Dead End) sign as well as a (Slow Children at play) sign contingent upon acquisition of the avenue carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

POLICE

September police report reviewed.
Discussion was held regarding 2014 Police Contract.
NDCC section 54-40-08 from the 2013 Police contract was omitted in the 2014 Police contract.
Motion Anderson /Johnson to table 2014 police contract until the October 28, 2013 Commission meeting carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson
Carol to call and inquire about NDCC being omitted from the 2014 police contract

PUBLIC WORKS / ENGINEERING

Kelly's Report

Purchase of used water pump from Rain for Rent discussed.
Maintenance contract was discussed as well as the condition of the hoses that would come with this pump. Kelly will discuss this further in depth with Rain for Rent.
Motion Blotter/Anderson to allow Kelly to purchase water pump from Rain for Rent in the amount \$13,255.72 out of the 8010 fund carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson
Kelly will bring quotes on hoses and parts for pump to the October 28, 2013 commission meeting.
Purchase of used DOT plow truck for city discussed.
Warning sirens that Minot had given to Velva discussed. These sirens are currently being stored at the city appliance dump.
Placement of current city sirens discussed as well as possible placement of gifted sirens reviewed. Kelly will research this and bring to future meeting.

Alan Walter's Report

\$25,000.00 Agri Bank grant to be used for comprehensive planning was not awarded to the City of Velva.

We still have the \$14,500.00 from the Magic fund to use for the comprehensive plan. Alan will be speaking to Mike Mueller regarding further grant options.

Lagoon repairs on the river bank are completed.

Alan is still working with the Corps of Engineers on the levee inspection.

BILLS & FINANCIALS

2011 Audit provided for review. This will be discussed at the October 28, 2013 Commission meeting.

Motion Blotter/Johnson to approve the bills carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

Circle Sanitation \$9,465.00; 3-D Specialties INC \$72.36; Ackerman-Estvold Engineering \$7,400.00; BHG INC \$ 376.17; Card member service-visa \$92.99; Circle Sanitation \$1,473.75; Farmers Union Oil Company \$102.11; Gaffaneys of Minot \$261.36; Gooseneck Implement \$2.49; Home of Economy INC \$132.30; Larsco INC \$1,823.21; Mahlum Goodhart, PC \$5,550.00; Mouse River Oil Company INC \$691.19; One Call Concepts, INC \$14.30; Ottertail Power \$3,289.00; TC Specialties \$108.50; UNUM Life Insurance Company \$34.07; Velva Drug Company \$14.82; Wilson Law Firm \$2,102.00

OLD BUSINESS

City Attorney Jim Wilson presented a resolution to investigate and enforce all code violations. Motion Anderson/ Blotter to approve the draft resolution to investigate and enforce all code violations for the City of Velva starting October 14, 2013 carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

City Attorney Jim Wilson will draft letter to Glenn Street for the container located at this property to be removed.

Motion Johnson/Blotter to approve the draft resolution vacating the street located within the city limits of Velva, North Dakota carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

NEW BUSINESS

Effective July 1st, 2013 the City of Velva signed a 5 year contract with Circle Sanitation, Years 1, 2 and 3 will be charged \$13.25 per residence. Years 4 and 5 will be charged \$ 14.25 per residence. Residents will be provided one residential tote for the monthly rate. Any additional totes will cost an additional \$3.00 per tote per month.

Motion Johnson/Blotter to increase the garbage rate to \$14.25 starting October 1, 2013 carried. Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

Discussion was held regarding schedule & topics for financial meetings. This special meeting will be held October 29, 2013 5:45 pm at Velva City Hall.

First District Health unit would like to host an informational meeting to discuss crime and drug prevention and things that are going on in our community & surrounding area. Commission was in agreement that this was a good idea.

BUILDING PERMITS

Motion Blotter/Anderson to approve the following building permits carried; Roll call vote yes; Shattuck, Blotter, Anderson, Johnson

Michael Swedlund – Manufactured Home

Laurence Anderson – Garage

Bruce Kaylor – Manufactured Home Krumwiede Acres

OTHER ISSUES

Discussion held regarding Schonauer wedding dance at Velva City Hall, November 2, 2013. Commission would like a rental agreement signed as well as an additional \$200.00 security deposit that will be refunded upon inspection of city hall after the wedding dance.

Scott & Cindy will attend the Souris Basin Planning Council meeting October 16, 2013 to review the flood plan for the entire Souris Basin. This meeting was cancelled due to government furlough.

The Velva FCCLA will be sponsoring a 5k run/walk November 2, 2013 9:00 am

The Monday, November 11, 2013 commission meeting will be moved to Tuesday, November 12, 2013 & the Monday, December 9, 2013 commission meeting will be moved to Tuesday, December, 10, 2013

FYI

The following letters were given to the commission for their review;
ND DOT Letter regarding the transportation alternatives program
ND DOT Letter regarding Cemetery sign
Ackerman-Estvold letter regarding merger with AmeriTech

ADJOURNMENT

Motion Anderson/Johnson to adjourn meeting 9:08 pm carried.

President Velva City Commission
Cindy Shattuck

Deputy Auditor
McKenzi Kossan